



# MINUTES

## ORDINARY PARISH COUNCIL MEETING

**On Thursday 06 July 2023 at 07:00pm**  
**Held at The Methodist Chapel, Gynwell, Naseby, Northamptonshire**

### **Present:**

Chairman: Cllr Reedman  
 Councillors: Cllr Hall, Cllr Collins, and Cllr Davies  
 Clerk: Josie Flavell  
 Public: 4

## MINUTES

### **23/944 APOLOGIES**

Apologies were received and accepted from the following Council members and Clerk:

- Cllr Anderson
- Cllr Howat
- Parish Clerk – Josie Flavell

### **23/945 DECLARATION OF INTERESTS**

- a) There were no declarations of any Disclosable Pecuniary or other interests reported.
- b) There were no dispensations or written requests for dispensation of DPI to consider.

### **23/946 MINUTES**

Council RESOLVED to approve the Ordinary Parish Council Meeting Minutes of the 1<sup>st</sup> of June 2023, as a true and accurate record.

### **23/947 PUBLIC PARTICIPATION (OPEN MEETING)**

- a) Reports were received from West Northants Councilor Cecile Irving-Swift as follows:
  - Minor overspend of circa £300k in 22/23 with a balanced budget set for 23/24.
  - Audits for 21/22 and 22/23 have not been completed but includes closing down the accounts for predecessor councils.
  - New WNC App is now working and can be used to access information and services.
  - WNC are seeking feedback on the WNC newsletter.
  - Cabinet meeting to be held next week considering Adult Social Care, rural poverty and the purchase of a high tech pothole repair machine. It was noted that the existing pothole repairs system is disappointing as there is a 6 week delay.
  - WNC Cllr Kevin Parker and others are to tour the local area looking at road repair issues and is willing to look at problem roads within Naseby. Sibbertoft Road, Clipston Road at bottom of hill out of Naseby and Gynwell, were identified by councillors and are to be notified to Cllr Irving-Swift.
  - Following the consultation on school transport a decision is due shortly which it is anticipated will raise costs to parents.

b) A presentation from Gary Kirk of Your Locale was received concerning the benefits, timescales, funding, and legal requirements concerning a Neighbourhood Development Plan as follows:

Your Locale have been in business for 10 years and have been involved with Neighbourhood Plans for 68 parishes, mainly in Leicestershire and Northamptonshire, including local parishes of Braybrooke, Great Oxenden, Creaton and Arthingworth.

In England 3000 Neighbourhood Plans have been developed and so far circa 1500 have been made (approved)

Government Grants of circa £18k are available but the window for 23/24 applications has not yet opened. Experience indicates that most of the My Locale fee would be covered by a grant. Additional technical support is available at minimum or zero cost, covering technical support and housing surveys.

Neighbourhood plans gives power to Parishes to determine what type and where development takes place. Provision can be made to provide and protect land for green spaces, recreation, biodiversity, employment, historic (battlefield) sites, school, environment, etc.

The proposed WNC wide Local Plan will supersede the Daventry Local Plan circa 2026. If the housing land availability across WNC then falls below 5 years, the Local Plan will effectively be set aside, and speculative sites will potentially be approved.

Normally takes 1 to 2 years to draft a Neighbourhood Plan which then has to be submitted to WNC who organise a check by an independent appraiser followed by a referendum of Naseby residents. Normally takes an additional 6 months.

The Community Infrastructure Levy percentage passed to Parishes following the making of a Neighbourhood Plan increases from 15% to 25%.

The Naseby Village Design Statement 2008 will be a very good start point as substantial sections still apply.

#### Outline Process

1. Establish Steering Group
2. Gathering evidence and data
3. Writing Plan and consultation
4. Submission of plan to WNC

An initial Steering Group group of 6 to 8 residents is advised who can split into sub groups to carry out areas of work. If appointed, My Locale would work with the Group helping with consultation, engagement and writing the Plan.

Not advisable to include landowners within the Steering Group

By way of example Arthingworth had 3 sub-groups Housing, Economic development, and Environment

At first meeting of group look at a vision for Naseby

Meetings every 4/5 weeks plus homework in between

Over a period of 12 to 18 months approx. one Neighbourhood Plan meeting a month

My Locale will pull together all existing material and consultation meetings will be organised by My Locale also.

<b>GENERAL MATTERS</b>		
23/948	<p><u>Neighbourhood Development Plan</u></p> <p>a) Council RESOLVED to proceed with creating a Neighbourhood Development Plan.</p> <p>b) Your Locale will submit a fee proposal and a draft contract for council to consider at its September meeting.</p> <p>c) It was agreed that a public meeting is to be held at the Methodist Chapel on either the 19<sup>th</sup>, 20<sup>th</sup> or 21<sup>st</sup> of September. The Clerk is to check that Mr Kirk of Your Locale is available, and Chairman Reedman is to check that the church hall is available for hire on those dates. Cllr Collins and David Brodala are to draft a leaflet publishing the meeting, to be delivered to all homes in early September.</p> <p>d) The Neighbourhood Plan boundary will be coincident with the Parish Council Boundary.</p>	JF PR AC/DB
23/949	<p><u>Co-option of Councillor</u></p> <p>Council RESOLVED to co-opt David Brodala as a new Councillor to fill one of the vacant council seats.</p> <p>The Clerk is to submit all forms to Mr Brodala for completion.</p>	JF
23/950	<p><u>Local Area Partnerships (LAP's)</u></p> <p>Cllr Collins attended the meeting and will report to council at its September meeting.</p>	JF
23/951	<p><u>Play Area (Min Ref. 23/922)</u></p> <p>a) Council NOTED that the replacement zip wire bolts have been received and installed.</p> <p>b) Council NOTED the toddler mound temporary fencing has been removed and watering of turf is being reduced.</p> <p>c) Council NOTED the damaged 'No Dogs' signs to rear gate have been replaced by the Village Hall Committee at no cost to Council.</p>	PR
23/952	<p><u>Market Cross (Min Ref. 22/925)</u></p> <p>Cllr Davies reported that the Stonemason hasn't receive a reply to his letter from the quarry/supplier. Council agreed to revisit this matter and send a letter to the supplier.</p> <p>The WNC Listed Buidlings Officer is to be approached concerning an alternative stone.</p>	SD/PR/ JF SD
23/953	<p><u>Parking Restriction Application Request – Fairfax Rise</u></p> <p>Due to the absence of Cllr Howat, it was agreed for this item to be deferred to the next available council meeting.</p>	JF
23/954	<p><u>CCTV Update</u></p> <p>The issues experienced are now resolved but Cllr Collins and the Clerk to keep reviewing the matter over the summer period.</p>	AC/JF
23/955	<p><u>Mowing Contract Review</u></p> <p>a) There have been a few snags which were not helped by 'No Mow May' but reasonable.</p> <p>b) No Mow May not favoured by those Councillors present but agreed to review decision in December at budget time.</p> <p>c) A price is to be given for minor additional works to be carried out when instructed, is to be chased by Cllr Hall.</p>	DH
23/956	<p><u>Naseby Battlefield Sign</u></p> <p>To be deferred to the next meeting.</p>	JF
23/957	<p><u>Information Board</u></p> <p>To be deferred to the October council meeting.</p>	JF

23/958	<u>Litter Bins – Village HQ</u> Council NOTED the intention of Naseby HQ changing the two litter bins attached to the shop to a larger size when the shop frontage is updated this year, which are technically Parish Council bins, and that a financial contribution may be required.	PR/JF
23/959	<u>WNC Consultation</u> Council considered making a comment response to the WNC consultation for a proposal to establish a 30 place Autistic Spectrum Disabilities (ASD) Unit, operated by Hunsbury Park Primary, as an annex on site of Chiltern Primary School and agreed no action/comment is to be made.	-

## PLANNING

23/960	<u>WND/2022/1129 Planning Application – Land Adj. The Royal Oak Public House, Church Street, Naseby</u> Council NOTED that West Northants Council refused the planning application on 7 <sup>th</sup> June 2023 and will await to see if an appeal is lodged.	-
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## 23/961 ACCOUNTS

### Accounts for Payment – Current Account

Council RESOLVED to approve all payments being made via BACS, Standing Order and Direct Debit, as set out in the table below.

Ref.	Payee	Description	Amount
<b>ONLINE PAYMENTS VIA BACS TRANSFER &amp; CHEQUE</b>			
S/O	Josie Flavell	Clerk's July Salary and home working allowance (Salary £440.13 – Allowance £37.50)	£507.60
BACS	Josie Flavell	Reimbursement for payment of monthly mobile phone fee (Vodafone July)	£25.00
BACS	HMRC	July Tax	£117.40
BACS	Thompson Groundcare	Re-turfing of slide mound in play area – Inv. 0547	£390.96
BACS	Thompson Groundcare	Grass cutting fees for June – Inv. TBC	£1,174.56
BACS	On Demand Digital Print	Production of A5 Councillor Recruitment leaflet – Inv. 24089	£27.00
BACS	The Community Heartbeat Trust	Supply of defib pads, torch, and battery for the Methodist Chapel defib. Inv. 16867	£335.40
BACS	The Community Heartbeat Trust	Supply of defib pads for Village Hall defib. Inv. 17364	£154.74
BACS	Maximow	Grass cutting fees (playing field) May + Heavy Roll – Inv. 199	£530.90
BACS	Maximow	Grass cutting fees (playing field) June – Inv. 211	£240.60
BACS	Kompan	Zip Wire replacement parts – Inv. 247019	£120.36
BACS	Ellen Roberts	Watering of slide mound turf in play area (5 days at £5)	£25.00
BACS	Viking Direct	Stationery and Stamps – Inv. 2444529	£87.95
BACS	Josie Flavell	Reimbursement for renewal of PC website domain for 2yrs	£33.84
BACS	All Saints Church	Hall hire fee – Annual Parish Meeting	£40.00
BACS	Naseby Methodist Church	Hall hire fees – Council meeting July	£15.00

Direct Debit Payments			
D/D	Opus Energy Ltd	Street lighting unmetered supply – Inv. 74171974 (May-June)	£73.27
D/D	Opus Energy Ltd	Street lighting unmetered supply – Inv. 74214937 (May-June)	£3.80
23/962	<b>Balance of Accounts</b> Council NOTED all balances.		<b>Earmarked Reserves:</b> Council NOTED all reserves.
	<b>Balance as at 1<sup>st</sup> July 2023</b>		
	a). Current Account	£38,421.33	General reserve £36,001.00
	b). Business Reserve Account	£0.00	Play Area £1,000
			Information Board £1,000
			Street Lighting £420.00
			<b>TOTAL £38,421.00</b>
COUNCILLORS AREAS OF INTEREST			
23/963	HIGHWAYS – there were no new reports to consider.		-
23/964	STREET LIGHTING – there were no new reports to consider.		-
23/965	POLICE & FIRE LIASON – there were no new reports to consider.		-
23/966	VILLAGE HALL COMMITTEE - 15 residents turned up to the Village Hall Committee meeting on the 28th of June to express concerns over restrictions on resident use of the playing field. Some adjustment to hire conditions have been made to address the concerns.		-
23/967	NASEBY BATTLEFIELD PROJECT – there were no new reports to consider.		-
23/968	MOWING WARDEN – already reported under minute reference 23/955.		-
23/969	TREES AND FOOTPATHS - a letter concerning overhanging vegetation has been sent to a property at the High Street / Bakehouse Rise junction.		-
23/970	DEFIBRILLATOR - two replacement pads have been delivered for the village hall machine but delivery of replacement pads, battery and torch for the Methodist Chapel machine are awaited.		JF
23/971	WELCOME BOOKLET – there were no new reports to consider.		-
23/972	WIND FARM COMMUNITY FUND – One of the two Naseby Trustees for the Kelmarsh Wind Community Benefit CIO is leaving the village shortly. A replacement trustee will have to be appointed by the Parish Council.		-
CIRCULATIONS TO NOTE			
23/973	Council NOTED all circulations as follows: <ul style="list-style-type: none"> <li>▪ NCALC Emails</li> <li>▪ West Northants Council communications</li> </ul>		
<b>23/974</b>	<b>ITEMS FOR THE NEXT AGENDA</b>		
	<ul style="list-style-type: none"> <li>▪ There were no items reported.</li> </ul>		

**NB:** Naseby News – Council agreed that an edition hitting doorsteps in early September would be sensible before the neighbourhood plan public meeting.

In the absence of further business, the meeting closed at 20:15pm

Signed: .....

Date: 07 September 2023

Paul Reedman - Chairman