



AGENDA

THE ORDINARY PARISH COUNCIL MEETING

On Thursday 05 October 2023 at 07:00pm

Council members are hereby summoned to attend the Ordinary Meeting of the Parish Council to be held at the Methodist Chapel, Gynwell, Naseby

Please inform the Clerk of your apologies if you are unable to attend.

Email: clerk.nasebypc@outlook.com

Signed:*Flavell*.....Proper Officer/Clerk

Public Participation: In accordance with Standing Order 3(e)(f) members of the public and press are invited to address Council about any matter relating to the business to be transacted during the public forum. A total period not exceeding 15 minutes will be set aside for this purpose with a 3-minute period given to each person in attendance.

AGENDA

23/014	APOLOGIES	
To receive and accept all apologies.		
23/015	DECLARATION OF INTERESTS	
a) To receive any declarations of any Disclosable Pecuniary or other interests. b) To receive any dispensations or written requests for dispensation of DPI.		
23/016	MINUTES	
RESOLVE to approve the Ordinary Parish Council Meeting Minutes of the 7 th of September 2023.		
23/017	PUBLIC PARTICIPATION (OPEN MEETING)	
<ul style="list-style-type: none"> ▪ To hear and receive any issues/views from members of the public. 		
GENERAL MATTERS		
23/018	<u>Co-option of Councillor Update</u> To NOTE Ms Shaw's withdrawal request to become a new councillor and agree to re-advertise the role.	ALL
23/019	<u>Resignation of Councillor and Casual Vacancy</u> a) To NOTE the resignation of Cllr Steve Howat. b) RESOLVE to process the Casual Vacancy and advertise the role of Councillor.	ALL
23/020	<u>Neighbourhood Development Plan</u> a) To NOTE that an application has been submitted to West Northants Council to designate the neighbourhood plan area. b) To NOTE that an application has been submitted to Locality for a grant of £10,000. c) RESOLVE to approve the draft Terms of Reference for the new Neighbourhood Plan Advisory working group.	ALL

23/021	<u>Streetlighting Repairs</u> To NOTE the following: a) Light no. 18 Church Street/Nutcote – failed 20w LED unit plus support arm replaced with 18w LED at a cost of £402.00 inc. VAT). b) Light no. 33 High Street/Knight’s Hill – failed due to vehicle damage. Awaiting quote and could be expensive.	PR
23/022	<u>WNC Planning Consultation Register – PSPO Renewal</u> To agree to respond to this consultation in relation to the renewal of the Daventry area Public Spaces Protection Order for another 3 years. Deadline 22/10/2023.	ALL
23/023	<u>Councillor Representative - Naseby Primary School</u> To agree which Council member to hold the responsibility of being the main contact between the Parish Council and the School.	ALL
23/024	<u>Remembrance Day</u> a) RESOLVE to approve the annual £50 donation for the annual Remembrance Sunday Wreath to the Royal British Legion. b) RESOLVE to consider purchasing Remembrance Day display items such as a Silent Solider from the Royal British Legion.	PR/ALL
23/025	<u>Market Cross</u> To receive an update report from Cllr Davies.	SD
23/026	<u>Outdoor Gym Update</u> To receive an update report from Cllr Hall.	DH
23/027	<u>Speed Display Sign</u> To receive an update concerning the hand over to the new volunteer.	PR
23/028	<u>2023 Christmas Lighting Event</u> RESOLVE to consider covering the cost of the new lights purchased by Cllr Anderson last year for this event.	ALL
23/029	<u>Fairfax Rise Parking Restrictions</u> To receive an update concerning the local resident’s views.	PR
23/030	<u>Kelmarsh Wind Community Benefit CIO Replacement Trustee</u> To confirm the nomination of a replacement Trustee to KWCB.	PR/SD
23/031	<u>Village Hall Playing Field / Play Area Lease</u> To NOTE HM Land Registry are currently dealing with the transfer of the field to the Village Hall Committee, following which the lease for the play area can be completed.	PR
23/032	<u>All Saints Church</u> To NOTE the thank you letter received from the PCC for cutting the churchyard grass.	ALL
23/033	<u>Internal Control</u> In light of Cllr Howat’s resignation, RESOLVE to agree another council member to take on the role and responsibility of Internal Control for the quarterly accounts.	ALL
23/034	<u>Finance Sub-committee</u> RESOLVE to agree to another council member taking Cllr Howat’s position on the Finance Sub-committee.	ALL
23/035	<u>National Salary Increase</u> To NOTE the Union’s current position in relation to the 2023 salary increase.	JF

23/036 ACCOUNTS PAYABLE**Accounts for Payment – Current Account**

RESOLVE to approve all payments being made via BACS, Standing Order and Direct Debit, as set out in the table below.

Ref.	Payee	Description	Amount
ONLINE PAYMENTS VIA BACS TRANSFER & CHEQUE			
S/O	Josie Flavell	Clerk's October Salary and home working allowance (Salary £440.13 – Allowance £37.50)	£507.53
BACS	Josie Flavell	Reimbursement for payment of monthly mobile phone fee (Vodafone October)	£25.00
BACS	HMRC	October Tax	£117.60
BACS	On Demand Digital Print	Production of A4 Neighbourhood Plan leaflets – Inv 24538	33.00
BACS	Maximow	Grass cutting fees (playing field) – Inv. TBC	£240.60
BACS	Naseby Methodist Church	Hall hire fees – NHP Public Meeting	£25.00
BACS	Naseby Methodist Church	Hall hire fees – Council meeting October	£15.00
BACS	Thompson Groundcare	Grass cutting fees for September – Inv. 0629	£1,174.56
BACS	Welford Christmas Tree Farm	Christmas tree delivery and installation – Inv. TBC	£305.00
BACS	E.on energy Solutions	Streetlighting repairs – Inv. 120206	£402.00
BACS	E.on energy Solutions	Streetlighting quarterly maintenance fee – Inv. 120245	£168.60
Direct Debit Payments			
D/D	Opus Energy Ltd	Street lighting unmetered supply – Inv. TBC (Aug-Sept)	£TBC
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INCOME			
23/037	Date	Description	Amount
	31/07/23	Bank Interest	£42.66
	31/08/23	Bank Interest	£42.59
	29/09/23	Bank Interest	£36.30
	29/09/23	WNC Final Precept Payment 2023	£14,697.50
FINANCE			
23/038	To NOTE all bank balances. Balance as at 30th September 2023 a). Current Account £44,664.18 b). Business Reserve Account £0.00	To NOTE all Earmarked reserves. General reserve £42,244.00 Play Area £1,000 Information Board £1,000 Street Lighting £420.00 TOTAL £44,664.00	
23/039	Quarter 2 Finance Report To NOTE the contents of the Q2 Finance Reports.		

COUNCILLORS AREAS OF INTEREST		
23/040	HIGHWAYS	JF
23/041	STREET LIGHTING	PR
23/042	POLICE & FIRE LIASON	DB
23/043	VILLAGE HALL COMMITTEE	AC
23/044	MOWING WARDEN	DH
23/045	TREES AND FOOTPATHS	AC
23/046	DEFIBRILLATOR	JF
23/047	WELCOME BOOKLET	MA
23/048	WIND FARM COMMUNITY FUND	PR
CIRCULATIONS TO NOTE		
23/049	To NOTE all circulations as follows: <ul style="list-style-type: none"> ▪ NCalc Emails and West Northants Council communications 	
23/050 ITEMS FOR THE NEXT AGENDA		