



AGENDA

THE ORDINARY PARISH COUNCIL MEETING

On Thursday 01 February 2024 at 07:00pm

Council members are hereby summoned to attend the Ordinary Meeting of the Parish Council to be held at the Methodist Chapel, Gynwell, Naseby

Please inform the Clerk of your apologies if you are unable to attend.

Email: clerk.nasebypc@outlook.com

Signed:*Harvell*.....Proper Officer/Clerk

Public Participation: In accordance with Standing Order 3(e)(f) members of the public and press are invited to address Council about any matter relating to the business to be transacted during the public forum. A total period not exceeding 15 minutes will be set aside for this purpose with a 3-minute period given to each person in attendance.

AGENDA

23/126	APOLOGIES	
To receive and accept all apologies.		
23/127	DECLARATION OF INTERESTS	
a) To receive any declarations of any Disclosable Pecuniary or other interests. b) To receive any dispensations or written requests for dispensation of DPI.		
23/128	MINUTES	
RESOLVE to approve the Ordinary Parish Council Meeting Minutes of the 7 th of December 2023.		
23/129	PUBLIC PARTICIPATION (OPEN MEETING)	
▪ To hear and receive any issues/views from members of the public.		
GENERAL MATTERS		
23/130	<u>West Northants Draft Budget 2024-25 Consultation</u> To NOTE that council agreed not to submit a response to this consultation.	ALL
23/131	<u>Neighbourhood Development Plan</u> a) To receive and NOTE any matters arising and the minutes from the last NHP meeting held on 15 th January 2024 and that the next meeting is due to take place on the 26 th of February. b) To NOTE that the technical support bid grant has been approved and an online meeting with AECOM took place on the 23 rd of January 2024. c) To NOTE a public open meeting for residents is to take place at the Methodist Church on Saturday 2 nd March – 10:00am to 12:30pm. d) To NOTE that A0 size plans for use at the public open meeting are being supplied by WNC at a cost of £8.40 per plan.	ALL

23/132	<u>Outdoor Gym Update</u> To receive an update on the grant application and consider further actions.	DH
23/133	<u>Fairfax Rise/Nutcote Potential Parking Restrictions</u> a) To receive and NOTE the responses received regarding the neighbourhood consultation. b) RESOLVE to agree if Council should apply for parking restrictions (double yellow lines) at the junction to Fairfax Rise and Nutcote via WNC Highways.	PR
23/134	<u>Naseby Speed Restrictions and Traffic/Parking Issues on High Street</u> To receive an update on the actions from the November meeting.	PR
23/135	<u>West Northants Council Governance Review Consultation</u> To NOTE that a response has been submitted to WNC on behalf of Council by Cllr Paul Reedman and its receipt has been acknowledged.	ALL
23/136	<u>Play Area Updates</u> a) Monkey Challenge Wall – to NOTE that this piece of equipment was installed within the play area on the 9 th of January and that the grant funding of £6,650 has already been received from the National Lottery Community Fund. b) 2023 Annual Play Inspection Report – to NOTE the inspection took place on the 28 th of November 2023 by the Play Inspection Co. and to consider any actions required as highlighted in the report. c) 2024 Annual Play Inspection – RESOLVE to agree to appointment the Play Inspection Co. to complete this year’s inspection at a cost of £210.00 exc. VAT. d) Lease Village Hall Committee – to NOTE the HM Land Registry form TP1 to transfer the rectangular field from the Parish Council to the Village Hall Committee which was signed by Cllr Paul Reedman and former Cllr Penny Nicholson in July 2020, has had to be resigned by Cllr Paul Reedman and Cllr Antonia Collins and witnessed.	ALL
23/137	<u>Church Clock</u> To receive an update concerning a letter received from a resident concerning the church clock chimes not working.	JF
23/138	<u>Thornby Road Dog Bin</u> To consider a resident’s request to install slabs by the bin due to the mud.	PR
23/139	<u>Electrical Unmetered Supply Contractor</u> To NOTE that the current 4 year contract with Opus Energy for the streetlighting unmetered supply ends May 2024 and that quotations for ongoing supply are to be obtained.	PR
23/140	<u>Annual Parish Meeting</u> RESOLVE to agree a date for the APM and agree to book All Saints Church hall at a cost of £40.00.	ALL
23/141	<u>Damaged Highway Bollard</u> To NOTE that the bollard by the war memorial (School Lane/Church Street) and the bollard the village shop, have both been reinstated.	ALL
23/142	<u>Parish Council Noticeboard</u> To consider and agree necessary repairs to the notice board due to rot in one timber leg	PR
23/143	<u>Hedgehog Crossing Signs</u> RESOLVE to purchase these signs from hedgehogs R Us at a cost of £26.99 each exc. VAT	ALL
23/144	<u>Biodiversity Policy</u> Pursuant to instruction from NALC, RESOLVE to adopt this policy.	ALL

23/145	<u>59 and 60 Bus Contracts</u> To receive an update concerning the new contracts for these bus routes.	JF
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PLANNING

23/146	<u>Application WND/2023/8008/FULL – Land Adjacent to Royal Oak Pub, Church St., Naseby</u> Demolition of stable building and construction of a single dwelling including access. NB: Amended version of app. No. WND/2022/1129 which was refused permission in June 2023. To consider the draft letter of objection and consider amendments.
23/147	<u>Application WND/2023/7870/ADV – Advertising Signage</u> To NOTE that the advertising signage application which was submitted between meetings and not objected by Council, has been approved.
23/148	<u>Application WND/2024/0081/FULL – Jackdaw Cottage, 91 Church Street, Naseby</u> Proposed new dwelling adjacent to this property.
23/149	<u>Application WND/2024/0233/S73 – Shuckburgh Farm, Business Unit, Welford Road, Naseby</u> Approval of condition 5 of approved planning (WND/2021/0233 Conversion of office and barn to form dwelling), to provide ecological assessment.

23/150 ACCOUNTS PAYABLE

Accounts for Payment – Current Account

RESOLVE to approve all payments being made via BACS, Standing Order and Direct Debit, as set out in the table below, which include JANUARY payments made between meetings highlighted in green.

Ref.	Payee	Description	Amount
ONLINE PAYMENTS VIA BACS TRANSFER & CHEQUE			
S/O	Josie Flavell	Clerk's January Salary and home working allowance	£635.94
BACS	Josie Flavell	Reimbursement for payment of monthly mobile phone fee (Vodafone January)	£25.00
BACS	HMRC	Tax – December salary	£117.60
BACS	Your Locale	Neighbourhood Plan consultant fees – Inv. YL/NPC/001	£1,800.00
BACS	HMRC	Tax – January salary	£125.13
BACS	Josie Flavell	Expenses - mileage	£30.07
BACS	Josie Flavell	MS Office Annual Fee reimbursement	£79.99
BACS	Autela Payroll Services	Quarter 3 payroll fees – Inv. 13065	£57.98
BACS	The Play Inspection Co.	Annual Play Area Inspection fees – Inv. 65532	£239.50
BACS	Parish Council Websites	Annual website hosting fee – Inv. 2525	£169.20
BACS	On Demand Printing Ltd	Printing of highways consultation letters – Inv. 25181	£15.60
BACS	Karl Webber Fencing	Reinstatement of highways bollard – Inv. 14	£90.00
BACS	E.on Energy Solutions	Q3 Streetlighting maintenance contract fee – Inv. 121579	£168.60
BACS	Thompson Groundcare	October Grass Cutting fees – Inv. 0652	£587.28
BACS	Finding Fitness	Monkey Challenge wall installation – Inv. 10/01/24	£7980.00
BACS	Margaret Anderson	Councillor reimbursement for purchase of Christmas lights	£48.00
S/O	Josie Flavell	Clerk's February Salary and home working allowance	£538.31
BACS	HMRC	Tax – February salary	£125.13
BACS	Naseby Methodist Church	Hall hire fees – Council meeting February	£18.00
BACS	Naseby Methodist Church	Hall hire fees – NHP Meetings Jan and Feb	£36.00

BACS	Viking Direct	Stationery Order – Inv. 3572452	£16.60
BACS	Paul Reedman	Councillor expenses: stationery and printer ink costs	£70.49
Direct Debit Payments			
D/D	Opus Energy	Streetlighting unmetered supply (Nov-Dec) Inv. 74855553	£111.78
D/D	Opus Energy	Streetlighting unmetered supply (Dec-Jan) Inv. 74955119	£100.85
INCOME			
23/151	Date	Description	Amount
	15/12/23	Lottery Community Fund Grant	£6,650.00
	30/12/23	Bank Interest - December	£60.22
	08/01/24	Naseby News Advert fees – Royal Oak	£15.00
	12/01/24	Naseby News Advert fees – Meditation Co.	£15.00
	19/01/24	HMRC Q3 Vat Refund	£693.29
FINANCE			
23/152	Quarter 3 Accounts		
	a) To receive and NOTE the contents of the quarter 3 finance reports		
	b) To NOTE the Q3 internal control checks are being reviewed by Cllr Brodala and will be reported at the March meeting.		
	c) To NOTE the Q3 VAT claim has been submitted to HMRC at a total of £693.29 and paid.		
23/153	Bank Accounts	Reserves	
	To NOTE all bank balances.	To NOTE all Earmarked reserves.	
	Balance as at 31st December 2023	General reserve	£31,472.00
	a). Current Account	Play Area	£1,000
	£53,416.91	Information Board	£1,000
	b). Business Reserve Account	Street Lighting	£420.00
	£0.00	2025 Elections	£500.00
	Balance as at 26th January 2024	Gym Equipment	£1,000
	a). Current Account	NHP Grants	£8,500.00
	£43,892.26	TOTAL	£43,892.00
	b). Business Reserve Account		
	£0.00		
COUNCILLORS AREAS OF INTEREST			
23/154	HIGHWAYS		JF
23/155	STREET LIGHTING		PR
23/156	POLICE & FIRE LIASON		DB
23/157	VILLAGE HALL COMMITTEE		AC
23/158	MOWING WARDEN		DH
23/159	TREES AND FOOTPATHS		AC
23/160	DEFIBRILLATOR		JF
23/161	WELCOME BOOKLET		MA
23/162	CCTV		JF/AC
23/163	PLAY AREA		ALL
23/164	WIND FARM COMMUNITY FUND		PR
CIRCULATIONS TO NOTE			
23/165	To NOTE all circulations as follows:		
	▪ NCALC Emails and West Northants Council communications.		
23/166	ITEMS FOR THE NEXT AGENDA		