



## AGENDA

### PARISH COUNCIL MEETING

On Wednesday 3<sup>rd</sup> July 2024 at 07:00pm

**Council members are hereby summoned to attend the Annual Meeting of the Parish Council to be held at the Methodist Chapel, Gynwell, Naseby**

Please inform the Clerk of your apologies if you are unable to attend.

Email: [parish.clerk@nasebyparishcouncil.gov.uk](mailto:parish.clerk@nasebyparishcouncil.gov.uk)

Signed: .....*Flavell*.....Proper Officer/Clerk

**Public Participation:** In accordance with Standing Order 3(e)(f) members of the public and press are invited to address Council about any matter relating to the business to be transacted during the public forum. A total period not exceeding 15 minutes will be set aside for this purpose with a 3-minute period given to each person in attendance.

## AGENDA

### WELCOME/OPENING PROCEDURES

Chairman Reedman to welcome all and open the meeting.

#### 24/321 APOLOGIES

To receive and accept apologies and reason for absence.

#### 24/322 DECLARATION OF INTERESTS

- a) To receive declarations of any Disclosable Pecuniary or Other Interest.
- b) To receive dispensations or written requests for dispensation of DPI.

#### 24/323 MINUTES

RESOLVE to approve the Ordinary Council Meeting Minutes of the 6<sup>th</sup> June 2024.

#### 24/324 PUBLIC PARTICIPATION (OPEN MEETING)

- a) To receive a report from local PCSO Car Barton.
- b) To hear any Parishioner issues/views.

### BUSINESS TO BE TRANSACTED

24/325	<b>NSA Grant Application</b> RESOLVE to consider the response from the Village Hall Committee regarding the request to lower the fee for the end of school year event, to be funded by council.	PR/AC
24/326	<b>Neighbourhood Development Plan</b> a) To NOTE the End of Grant form for £10,000 has been submitted to Groundworks. b) To NOTE a new grant application has been submitted to Groundworks for £8,000. c) To NOTE a draft of the Naseby Design Guidance and Codes document has been received by AECOM. d) To NOTE a 'call for sites' – small scale development sites will be issued to all local landowners.	PR

	e) To NOTE a number of listed buildings (6 no.) have been identified which do not appear on West Northants planning system. WNC are to be requested to investigate and to update their planning system.	
24/327	<p><b>Street Lighting</b></p> <p>a) Knight's Hill Street Light – to NOTE a revised quotation of £3,049 (Exc. VAT) has been received from E.on, covering the installation of a new galvanised column and LED lantern at the new position. This includes the removal of leaning column no. 33 and disconnection of electrical supply to light no.'s 33, 21, and 35.</p> <p>i. To NOTE that upon completion of the aforementioned works, National Grid Electricity Distribution will be requested to create a new unmetered supply certificate omitting light no.'s 21, 33 and 35.</p> <p>ii. RESOLVE to approve a letter to be delivered to all residents in Knight's Hill confirming light no. 33 is to be removed due to safety concerns and light no.'s 21 and 35 will be disconnected and left in place following the resident consultation response.</p> <p>b) Clipston Road Street Light - RESOLVE to retrospectively approve the instruction issued to E.on to re-plumb the lighting column in accordance with a quotation for £134.00, due to the column leaning dangerously and in need of repair.</p>	PR
24/328	<p><b>Unmetered Supply Contract</b></p> <p>a) To receive a progress report from the Clerk.</p> <p>b) To receive an update concerning Opus Energy – current supplier.</p>	JF
24/329	<p><b>War Memorial Repairs</b></p> <p>RESOLVE to consider and approve for a paid inspection (including report) of the memorial and its current condition, to allow for consideration of any repairs.</p>	PR
24/330	<p><b>Play Area Lease (from Village Hall Committee)</b></p> <p>RESOLVE to approve the use of a consultant to prepare a land registry complaint play area plan for inclusion with the lease document.</p>	PR/JF
24/331	<p><b>Village Hall Committee and Trustees Update</b></p> <p>To receive an update on the current position of trustees.</p>	PR/AC
24/332	<p><b>Market/Whipping Cross</b></p> <p>To receive a progress report.</p>	SD/JF
24/333	<p><b>Naseby News</b></p> <p>a) RESOLVE to agree the next publication date.</p> <p>b) To NOTE that a new volunteer is required to deliver to the 25 no. outlier farms and properties.</p>	PR
24/334	<p><b>Naseby Open Gardens</b></p> <p>a) RESOLVE to record Council's thanks to the organisers and participants of this highly successful event, namely, the gardeners, bakers, Naseby Band and all villagers who contributed.</p> <p>b) To NOTE the event raised a total of £2,400 which has been shared equally between All Saints Church, the Methodist Chapel and Village Hall.</p>	ALL
24/335	<p><b>Village Gateways</b></p> <p>To consider the need for more village gateways as per supplier literature circulated prior to the meeting.</p>	ALL
24/336	<p><b>Recruitment of New Councillors</b></p> <p>To discuss how to attract new council members and agree a course of action.</p>	ALL

PLANNING		
24/337	<b>Planning Application 2024/7137/FULL – Fitzgerald Arms, Naseby</b> Erection of a single dwelling and garage and alterations to existing access. To NOTE that permission has been granted in line with tan amended drawing which was not seen by the Parish Council prior to approval. The application red line boundary has been amended, no provision for public parking has been made and a boundary wall is to be constructed along the back of the footpath with gates to access the front tarmac area. Council to consider the consequences and any further action/response.	ALL  ALL
24/338	<b>EM/5747 Proposed Stopping Up of Highways DRAFT Order – Fitzgerald Arms, Naseby</b> Consultation concerning the proposed stopping up order from the Department of Transport under the Town and Country Planning Act 1990 s247. <ul style="list-style-type: none"> <li>▪ To consider the draft order and RESOLVE to agree a response (deadline 10/07)</li> </ul>	ALL
24/339	<b>Planning Application 2024/2760/FULL – Windward Ho, Welford Road, Naseby</b> Alterations to extension plus garage to existing house. Alternative scheme to approved application 2023/6580/FULL (deadline 05/07) RESOLVE to consider and agree a response to this application.	ALL

#### 24/340 ACCOUNTS

##### Accounts for Payment – Current Account

RESOLVE to approve all payments being made via BACS, Standing Order and Direct Debit, as set out in the table below.

Ref.	Payee	Description	Amount
<b>ONLINE PAYMENTS VIA BACS TRANSFER &amp; CHEQUE</b>			
S/O	Josie Flavell	Clerk's July Salary and home working allowance (Salary £620.92 – Allowance £37.50)	£658.42
BACS	Josie Flavell	Reimbursement for payment of monthly mobile phone fee (Vodafone July)	£25.98
BACS	HMRC	July Tax 2024	£140.46
BACS	Naseby Methodist Church	Hall hire fees – Council meeting July	£18.00
BACS	Naseby Methodist Church	Hall hire fees – NHP Meeting June	£18.00
BACS	Thompson Ground Care	Grass cutting fees May – Inv. 0748	£1,174.56
BACS	Maximow	Grass cutting fees (sports field) May and June – Inv. 338	£389.76
BACS	Thompson Ground Care	Grass cutting fees June – Inv. 0762	£1,438.56
BACS	Viking Direct	Consumables, paper and stamps. Inv. 4328112	£108.72
BACS	DCK Payroll Solutions	June Payroll Service Fee – Inv. 24256	£18.00
BACS	DCK Payroll Solutions	July Payroll Service Fee – Inv. TBC	£18.00
BACS	Josie Flavell	Parish Online annual subscription fee reimbursement.	£72.00
<b>Direct Debit Payments</b>			
D/D	Opus Energy Ltd	Street lighting unmetered supply – <b>credit note 75433032</b> (May to June)	<b>-£107.10</b>

24/341	<b>INCOME</b> To NOTE all income.		
	<b>Date</b>	<b>Account</b>	<b>Income Received</b>
	30/05/24	Business Reserve A/C	Bank Interest - May
			<b>Amount</b>
			£64.50
24/342	<b>Balance of Accounts</b> To NOTE all balances.		<b>Earmarked Reserves:</b> To NOTE all reserves.
	<b>Balance as at 27<sup>th</sup> June 2024</b>		General reserve £34,813.00
	a). Current Account	£42,063.56	Whipping Cross £3,750
	b). Business Reserve Account	£0.00	Play Area £1,000
			Add. Street Lighting £800.00
			2025 Elections £700.00
			Gym Equipment £1,000
			<b>TOTAL £42,063.00</b>
<b>COUNCILLORS AREAS OF INTEREST</b>			
24/343	HIGHWAYS		JF
24/345	STREET LIGHTING		JF/PR
24/346	POLICE & FIRE LIASON		DB
24/347	VILLAGE HALL COMMITTEE		AC
24/348	CCTV		JF/AC
24/349	PLAY AREA		ALL
24/350	MOWING WARDEN		DH
24/351	TREES AND FOOTPATHS		AC
24/352	DEFIBRILLATOR		PR/JF
24/353	WELCOME BOOKLET		MA
24/354	WIND FARM COMMUNITY FUND		PR
<b>CIRCULATIONS TO NOTE</b>			
24/355	To NOTE all circulation as follows: <ul style="list-style-type: none"> <li>▪ NCALC Emails</li> <li>▪ West Northants Council communications</li> </ul>		
24/356	<b>ITEMS FOR THE NEXT AGENDA</b>		

