



AGENDA

PARISH COUNCIL MEETING

Thursday 3rd October 2024 at 07:00pm

Council members are hereby summoned to attend the Ordinary Meeting of the Parish Council to be held at the Methodist Chapel, Gynwell, Naseby

Please inform the Clerk of your apologies if you are unable to attend.

Email: parish.clerk@nasebyparishcouncil.gov.uk

Signed:*Harvell*.....Proper Officer/Clerk

Public Participation: In accordance with Standing Order 3(e)(f) members of the public and press are invited to address Council about any matter relating to the business to be transacted during the public forum. A total period not exceeding 15 minutes will be set aside for this purpose with a 3-minute period given to each person in attendance.

AGENDA

WELCOME/OPENING PROCEDURES

Chairman Reedman to welcome all and open the meeting.

24/400 APOLOGIES

To receive and accept apologies and reason for absence.

24/401 DECLARATION OF INTERESTS

- a) To receive declarations of any Disclosable Pecuniary or Other Interest.
- b) To receive dispensations or written requests for dispensation of DPI.

24/402 MINUTES

RESOLVE to approve the Ordinary Council Meeting Minutes of the 5th September 2024.

24/403 PUBLIC PARTICPATION (OPEN MEETING)

- a) To receive a report from local PCSO Carl Barton.
- b) To hear any Parishioner issues/views.

BUSINESS TO BE TRANSACTED

24/404	Play Area Lease a) TO NOTE further to minute reference 24/361(a), when the Lease was signed, a note and statutory declaration were not prepared to satisfy clause 25, which relates to the Landlord and Tenant Act 1054. In order to facilitate registration of the lease at HM Land Registry, it is proposed that the council and Village Hall Committee dealer that clause 25 details were included in the lease in error. b) RESOLVE to give Cllrs Collins and Reedman delegated authority to deal with this matter and to report back to Council in due course. c) To consider and RESOLVE to approve the zip wire maintenance and subsequent inspection quotations.	PR PR/AC ALL
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24/405	Street Lighting Unmetered Supply Contract To receive and NOTE the progress report.	JF
24/406	War Memorial Repairs To receive a progress report from Cllr Rodi.	AR
24/407	Neighbourhood Development Plan To receive and NOTE the progress report from Cllr Brodala and Cllr Reedman.	PR/DB
24/408	Market/Whipping Cross Repairs To receive a progress report on repairs from Cllr Davies.	SD
24/409	Village Hall Committee To receive an update from Cllr Collins.	AC
24/410	Village Hall CCTV Service a) To receive an update from Cllr Collins. b) RESOLVE to approve the any decisions made between meetings.	AC
24/411	Remembrance Day 2024 To NOTE that the Chairman will attend the Sunday service to lay a wreath on behalf of Council and to read the names of the fallen (Sunday 10 th November).	ALL
24/412	WNC Draft Local Transport Plan Consultation RESOLVE to agree a comments response to this consultation.	ALL
24/413	Annual Tree and Hedge Maintenance a) RESOLVE to consider and approve one of the quotations received for these works. b) RESOLVE to agree the extent of works for All Saints Churchyard.	ALL
24/414	Q1 Internal Control Review To NOTE the approval of the Q1 internal control review as undertaken by Cllr Brodala.	DB/JF
24/415	Finance Working Group – Budget Meeting Date To agree a date for the working group to meet and review the DRAFT 2025/26 budget and precept proposal.	JF
24/416	Welcome Booklet a) To receive a progress report from Cllr Brodala concerning the newly revamped booklet. b) To consider how new residents should contact council to request a booklet.	DB
24/417	Police Road Safety Fund To receive a report from Cllr Brodala and RESOLVE to agree to apply.	DB
24/418	Naseby News Delivery Team To NOTE that Liz Capell is retiring from delivering Naseby News. To consider and agree how to deliver future issues of the village newsletter.	ALL
24/419	Parking Restrictions Application – Knight’s Hill / High Street Junction To receive a progress report concerning this application and agree any actions.	JF
PLANNING		
24/420	PUBLIC INQUIRY REF. Planning Application 2024/7137/FULL – Fitzgerald Arms, Naseby (Change of Use to Single Dwelling) ▪ RESOLVE to close the meeting to the public due to the confidential nature of this matter, to allow council to discuss next steps.	ALL
24/421	Planning Application 2024/4031/FULL – The Woodyard, Ind. Unit, High Street, Naseby Change of Use for the purposes of dance and Pilates.	ALL

24/422	Application No. 2024/4335/TPO – Notification of Tree Works – 7 Hall Close, Naseby Felling of Ash tree to ground level.	ALL
24/423	Planning Application 2024/4313/PA – New House Farm, Kelmarsh Road, Naseby Change of Use of barn to single dwelling under schedule 2 Part 3 Class Q (A+B). <ul style="list-style-type: none"> ▪ NB: Permission WNPD/2022/0002 was issued for conversion of this barn to two dwellings. 	ALL

24/424 ACCOUNTS

Accounts for Payment – Current Account

RESOLVE to approve all payments being made via BACS, Standing Order, and Direct Debit, as set out in the table below for the current accounting period.

Ref.	Payee	Description	Amount	
ONLINE PAYMENTS VIA BACS TRANSFER & CHEQUE				
BACS	All Saints Church	Hall hire Fee – NHP Meeting for August	£20.00	
BACS	DCK Payroll Solutions	OCTOBER Payroll Service Fee – Inv. TBC	£18.00	
BACS	E.on Energy Solutions	Quarterly streetlighting maintenance fee Inv. 125687	£151.20	
BACS	Naseby Methodist Church	Hall hire fees – NHP Meeting October	£18.00	
BACS	Naseby Methodist Church	Hall hire fees – Council Meeting September	£18.00	
BACS	Naseby Methodist Church	Hall hire fees – Council Meeting October	£18.00	
BACS	Thompson Ground Care	Grass cutting fees September – Inv. TBC	£1,174.56	
BACS	Maximow	Grass cutting fees (sports field) September – Inv. TBC	£389.76	
BACS	E.on Energy Solutions	Supply and install a new streetlight at Knight’s Hill PL33 and decommission of PL21 and PL35. Inv. 125742	£3,658.80	
BACS	PKF Littlejohn LLP	External Audit fees for year-ending 31 st March 2024	£252.00	
BACS	Parish Magazine Printing	Printing of Naseby Newsletter. Inv. 12247	£325.35	
BACS	Paul Reedman	Councillor expenses – Play Area Lease	£17.95	
S/O	Josie Flavell	Clerk’s October Salary and home working allowance (Salary £620.92 – Allowance £37.50)	£658.42	
BACS	Josie Flavell	Reimbursement for payment of monthly mobile phone fee (Vodafone October)	£25.98	
BACS	Josie Flavell	Reimbursement postage: NHP call for site’s letters	£14.85	
BACS	HMRC	October 2024 Tax and NI	£157.70	
Direct Debit Payments				
24/425	INCOME To NOTE all income.			
	Date	Account	Income Received	Amount
	29/09/24	Business Reserve A/C	Final Precept Payment from WNC	£16,642.50
	31/08/24		Bank Interest - August	£55.62

24/426	Balance of Accounts To NOTE all balances. Balance as at 27th September 2024 a). Current Account £55,762.67 b). Business Reserve Account £0.00	Earmarked Reserves: To NOTE all reserves. General reserve £48,512.00 Whipping Cross £3,750.00 Play Area £1,000.00 Add. Street Lighting £800.00 2025 Elections £700.00 Gym Equipment £1,000 TOTAL £55,762.67
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COUNCILLORS AREAS OF INTEREST

24/427	HIGHWAYS	JF
24/428	STREET LIGHTING	JF/PR
24/429	POLICE & FIRE LIASON	DB
24/430	VILLAGE HALL COMMITTEE	AC
24/431	CCTV	JF/AC
24/432	PLAY AREA	ALL
24/433	MOWING WARDEN	DH
24/434	TREES AND FOOTPATHS	AC
24/435	DEFIBRILLATOR	PR/JF
24/436	WELCOME BOOKLET	JF
24/437	WIND FARM COMMUNITY FUND	PR
24/438	ITEMS FOR THE NEXT AGENDA	