



AGENDA

PARISH COUNCIL MEETING

Thursday 7th November 2024 at 07:00pm

Council members are hereby summoned to attend the Ordinary Meeting of the Parish Council to be held at the Methodist Chapel, Gynwell, Naseby

Please inform the Clerk of your apologies if you are unable to attend.

Email: parish.clerk@nasebyparishcouncil.gov.uk

Signed:*Harvell*.....Proper Officer/Clerk

Public Participation: In accordance with Standing Order 3(e)(f) members of the public and press are invited to address Council about any matter relating to the business to be transacted during the public forum. A total period not exceeding 15 minutes will be set aside for this purpose with a 3-minute period given to each person in attendance.

AGENDA

WELCOME/OPENING PROCEDURES

Chairman Reedman to welcome all and open the meeting.

24/439 APOLOGIES

To receive and accept apologies and reason for absence.

24/440 DECLARATION OF INTERESTS

- a) To receive declarations of any Disclosable Pecuniary or Other Interest.
- b) To receive dispensations or written requests for dispensation of DPI.

24/441 MINUTES

To consider and RESOLVE to approve the Ordinary Council Meeting Minutes of the 3rd of October 2024.

24/442 PUBLIC PARTICPATION (OPEN MEETING)

To receive reports from members of the public, including WNC Councillors, the Police and any other members of local authorities and/or organisations.

BUSINESS TO BE TRANSACTED

24/443	Play Area Lease a) To NOTE that Council have confirmed in writing that Clause 25 was included in the lease in error and that the Village Hall Committee's response is awaited. b) RESOLVE to approve the overrun in legal costs of £150.00, on the original cost estimate of £1,600 dated March 2019.	PR
24/444	Play Area – Zip Wire Maintenance To NOTE that KOMPAN are attending site to conduct the inspection of the zip wire on the 20 th of November.	ALL
24/445	Parking Restrictions – Knight's Hill/High Street Junction a) To consider the response from WNC Highways and agree next steps.	PR

	b) To receive a report concerning the response from the residents of Knight's Hill as to whether or not they have agreed to cover the cost of the line painting up to the junction.	
24/446	Street Lighting Unmetered Supply Contract a) To receive details concerning the new unmetered supply contract. b) RESOLVE to ratify the decision made by the Proper Officer.	JF
24/447	War Memorial Repairs To receive a progress report from Cllr Rodi.	AR
24/448	Neighbourhood Development Plan a) To receive a progress report. b) To receive an update concerning the recent grant application for technical support in relation to the evaluation of sites by AECOM.	PR/DB
24/449	Market/Whipping Cross Repairs a) To consider all tenders received and RESOLVE to approve a contractor for the repair works to the Whipping Cross. b) To consider and RESOLVE to agree the purchasing of the stone required for the repairs.	ALL
24/450	Streetlighting Updates a) Revised UMS Certificate – to NOTE that the revised UMS Certificate, which reflects the changes at Knight's Hill, is now in place and dated from the 10 th of August 2024. It also reflects the new number of lights from 34no. to 32 and has lowered annual electricity consumption from 5,199kWh to 4,104kWh, a saving of 1,095kWh. b) To NOTE that streetlight number 9 outside of 20 Newlands, has been reported to E.on (maintenance contractor) for investigative repairs.	PR
24/451	WNC Draft Local Transport Plan Consultation a) To receive an update from Cllr Reedman as to whether council need to respond to this consultation or not. b) RESOLVE to agree a comments response to this consultation should the prior motion be agreed.	PR
24/452	Naseby News 2025 Dates To consider and RESOLVE to set dates for the 2025 issues of Naseby News.	ALL
24/453	Police Road Safety Fund To receive an update from Cllr Brodala on a potential grant application to this fund for a speed monitoring device (SID)	DB
24/454	Employment Law Changes - Sexual Harassment a) To NOTE that from the 26 th of October new legislation (s40A Equality Act 2010) came into force creating additional legal requirements, stating the pro-active steps employers need to take to prevent Sexual Harassment at Work. b) To NOTE that all staff and council members have undertaken their training for this. c) To NOTE that the Clerk is currently drafting a policy, risk assessments, and other legally required documentation to ensure council remain compliant.	ALL
24/455	Proposed Employment Law Changes 2025 To NOTE the proposed changes to employment law as detailed in the meeting paper circulated prior to the meeting.	ALL
24/456	2024 National Salary Award To NOTE that the Unions have agreed the 2024 national salary award, as detailed in the information circulated prior to the meeting, which is to be backdated from the 1 st of April 2024 and paid to the Clerk in her November wage.	ALL

24/457	2025/26 Council Meeting Dates To consider and RESOLVE to approve the list of meeting dates as created by the Clerk and circulated to council prior to the meeting.	ALL
PLANNING		
24/458	PUBLIC INQUIRY Fitzgerald Arms for Stopping Up of Highway associated with Planning Application 2024/7137/FULL – Fitzgerald Arms, Naseby (Change of Use to Single Dwelling) <ul style="list-style-type: none"> To NOTE that Council’s objection has been withdrawn. 	ALL
24/459	Planning Application 2023/8008/FULL – Land adjacent to Royal Oak, Church Street, Naseby To NOTE the Planning Inspectorate’s refusal decision following an appeal for non-determining of the application by the target decision date.	ALL
24/460	Planning Application No. 2024/4313/PA – New House Farm, Kelmarsh Road, Naseby Conversion of barn to single dwelling. To NOTE that construction work has commenced.	ALL
24/461	Planning Application 2024/1572/FULL – New country house, Thornby Road, Naseby under NPPF Para84e (amended scheme DA/2019/1014) <ul style="list-style-type: none"> To NOTE the WNC Design officer report: ‘the proposed design is neither exceptional in quality nor in terms of its overall design.’ 	ALL
24/462	Planning Application 2024/2433/FULL – New House off Cottesbroke Road, Naseby, under NPPF Para84e To NOTE the WNC Design Officer report: ‘the current scheme is successful overall but does not quite meet the threshold of exceptional. With a few changes to better reflect the core concept and reconsider elements that weaken the design, it has the potential to reach that level.’	ALL

24/463 FINANCE & ACCOUNTS

Accounts for Payment – Current Account

RESOLVE to approve all payments being made via BACS, Standing Order, and Direct Debit, as set out in the table below for the current accounting period.

Ref.	Payee	Description	Amount
ONLINE PAYMENTS VIA BACS TRANSFER & CHEQUE			
BACS	DCK Payroll Solutions	NOVEMBER Payroll Service Fee – Inv. TBC	£18.00
BACS	E.on Energy Solutions	Install light shield Inv. 125487	£54.00
BACS	Naseby Methodist Church	Hall hire fees – PC Meeting October	£18.00
BACS	Naseby Methodist Church	Hall hire fees – NHP Meeting October	£18.00
BACS	Naseby Methodist Church	Annual defib electric fee	£45.00
BACS	On Demand	Printing services fee – A4 Welcome Booklets. Inv. 26844	£93.00
BACS	Treeworx	Annual tree surgery and vegetation maintenance. Inv. 877	£1596.00
BACS	Thompson Ground Care	Grass cutting fees September – Inv.	£1,174.56
S/O	Josie Flavell	Clerk’s November Salary and home working allowance (Salary £620.92 – Allowance £37.50)	£658.42

		Full salary amount is to be confirmed due to backdated 2024 increase yet to be received from payroll company.	
BACS	Josie Flavell	Reimbursement for payment of monthly mobile phone fee (Vodafone November)	£25.98
BACS	HMRC	November 2024 Tax and NI	£157.70
BACS	Brixworth Parish Council	2024/25 Bus Services Subsidy (59/60 routes) Inv. 44	£1603.68
BACS	Naseby Village Hall	Hall Hire 11 th October 2024	£81.00
BACS	Alpha CCTV	Annual CCTV service fee – Inv. 7672	£100.00
Direct Debit Payments			
BACS	Opus	Streetlighting unmetered supply fees (Sept to Oct) Inv. 75717365	£193.44

24/464 RECEIPTS

To NOTE all income.

Date	Account	Income Received	Amount
29/09/24	Business Reserve A/C	Final Precept Payment from WNC	£16,642.50
30/09/24		Bank Interest - September	£55.17

24/465 BALANCE OF ACCOUNTS & EARMARKED RESERVES

a). To NOTE all balances.

Balance as at 27th October 2024

a). Current Account	£48,131.01
b). Business Reserve Account	£0.00

b). To NOTE all reserves.

General reserve	£40,881.00
Whipping Cross	£3,750.00
Play Area	£1,000.00
Add. Street Lighting	£800.00
2025 Elections	£700.00
Gym Equipment	£1,000
NHP Grant	£8,000.00
TOTAL	£40,131.00

24/466 FINANCE REPORTS & INTERNAL CONTROL

- a) To NOTE the approval of both the Q1 and Q2 internal control reviews as undertaken by Cllr Brodala.
b) To receive and NOTE the contents of the Q2 Finance report.

COUNCILLORS AREAS OF INTEREST

24/467	HIGHWAYS	JF
24/468	STREET LIGHTING	JF/PR
24/469	POLICE & FIRE LIASON	DB
24/470	VILLAGE HALL COMMITTEE	AC
24/471	CCTV	JF/AC
24/472	PLAY AREA	ALL
24/473	MOWING WARDEN	DH
24/474	TREES AND FOOTPATHS	AC
24/475	DEFIBRILLATOR	PR/JF
24/476	WELCOME BOOKLET	JF

24/477	WIND FARM COMMUNITY FUND	PR
24/478	ITEMS FOR THE NEXT AGENDA	