



## **DRAFT MINUTES**

# **ORDINARY PARISH COUNCIL MEETING**

**Thursday 3<sup>rd</sup> October 2024 at 07:00pm**  
**Held at The Methodist Chapel, Gynwell, Naseby, Northamptonshire**

**Present:**

Chairman: Cllr Reedman

Councillors: Cllr Collins, Cllr Aldo Rodi and Cllr Brodala

Public: 1

**DRAFT MINUTES****WELCOME/OPENING PROCEDURES**

Chairman Reedman welcomed all present and opened the meeting.

**24/400 APOLOGIES**

The following apologies were approved and reasons for absence were accepted.

- Cllr David Hall (illness)
- Cllr Stephen Davies (illness)
- Josie Flavell, Parish Clerk (illness)

**24/401 DECLARATION OF INTERESTS**

- a) There were no declarations of any Disclosable Pecuniary or Other Interest reported.
- b) There were no dispensations or written requests for dispensation of DPI to consider.

**24/402 MINUTES**Council RESOLVED to Chairman Reedman approving the Ordinary Council Meeting Minutes of the 5<sup>th</sup> September 2024, as a true and accurate record.**24/403 PUBLIC PARTICIPATION (OPEN MEETING)**

- a) Due to the absence of PSCO Carl Barton there was a report to receive.
- b) WNC Cllr Jonathan Harris reported that the 2025/26 budget process is 50% completed. Government have said they will invest an extra £20m into Children's Care homes, with an extra £10m set aside for 'pot hole' road repairs which 'may' be capitalised. The South Midlands Business Enterprise Group have been invited by Government to put forward suggestions and ideas for economic growth in their region

**BUSINESS TO BE TRANSACTED****24/404 Play Area Lease**

- a) Council NOTED further to minute reference 24/361(a), when the Lease was signed, a note and statutory declaration were not prepared to satisfy clause 25, which relates to the Landlord and Tenant Act 1954 and allows for rollover at the end of the current lease period. In order to facilitate registration of the lease at HM Land Registry, it has been agreed by both the Council and Village Hall Committee, to exclude this clause and for documentation to be drawn up to facilitate the same.

	<p>b) Council RESOLVED to give Cllrs Collins and Reedman delegated authority to deal with this matter and to report back to Council in due course.</p> <p>c) Council considered and RESOLVED to approve the zip wire maintenance and subsequent inspection quotations. Decision to get recommended maintenance work done by KOMPAN at a total cost of £400 (exc. VAT). Council also agreed not to have the inspection report done annually but every 3 years.</p> <p>Thanks were given and recorded to those Councillors who spent Saturday morning cleaning and power washing the Playground equipment (Cllrs: Collins, Rodi; Reedman; Brodala &amp; Davies).</p>	<p>PR/AC</p> <p>PR</p>
24/405	<p><b>Street Lighting Unmetered Supply Contract</b></p> <p>Two new suppliers have been identified, which will be evaluated by the Clerk under her delegated powers. A report will be circulated to council in due course.</p>	JF
24/406	<p><b>War Memorial Repairs</b></p> <p>Cllr Rodi reported that three quotes have now been received: Harborough Stone at £3,866 (exc. VAT), War Memorial Restoration at £5,795 (exc. VAT) and Mathew Beesley at £1,530 (exc. Vat). All quotes need to be evaluated to compare work as well as seeking planning permission and applying for a support grant for the work.</p>	AR
24/407	<p><b>Neighbourhood Development Plan</b></p> <p>Cllr Brodala and Cllr Reedman reported that the work within their respective groups is indicating good progress. Cllr Brodala advised that 12 landowners had been written to asking for an expression of interest. This was followed up by a more detailed questionnaire of which 4 responses had been received. Work continues.</p> <p>External grants may be available for use for consultancy charges</p>	-
24/408	<p><b>Market/Whipping Cross Repairs</b></p> <p>Due to Cllr Davies's absence a report could not be given. This item is to be deferred to the November meeting.</p>	JF
24/409	<p><b>Village Hall Committee</b></p> <p>Cllr Collins reported that still no one has come forward to take the role of Chair for the Village Hall Committee, but business is continuing as normal.</p>	-
24/410	<p><b>Village Hall CCTV Service</b></p> <p>a) Cllr Collins reported that the servicing of the CCTV system has been completed at a cost of £100 (exc. VAT). The CCTV Memory capture is 3 weeks and all agreed that this is sufficient.</p> <p>b) Council RESOLVED to ratify all decisions made between meetings to arrange and pay for this service.</p>	-
24/411	<p><b>Remembrance Day 2024</b></p> <p>Council NOTED that the Chairman will attend the Sunday service to lay a wreath on behalf of Council and to read the names of the fallen (Sunday 10<sup>th</sup> November).</p>	-
24/412	<p><b>WNC Draft Local Transport Plan Consultation</b></p> <p>Council RESOLVED not to comment on this consultation.</p>	-
24/413	<p><b>Annual Tree and Hedge Maintenance</b></p> <p>a) Council RESOLVED to approve the quote received for £850.00 (exc. VAT) to repeat the works conducted last year and to also include the extended works to the tree and base surround.</p> <p>b) This item was approved within the aforementioned motion.</p>	AC/JF
24/414	<p><b>Q1 Internal Control Review</b></p>	DB/JF

	Council could not NOTE this approval due to the absence of the Clerk. This item was deferred to the November meeting.	
24/415	<b>Finance Working Group – Budget Meeting Date</b> The Clerk is to suggest dates as the draft budget and proposed precept for the 2025/26 year, needs to be reviewed by the working group and approved by full council at its December meeting.	JF
24/416	<b>Welcome Booklet</b> a) Cllr Brodala reported that the booklet has now been revamped and reformatted from A5 to A4, with a cost of production at £93.00 with the printers. Council RESOLVED to this course of action and to the amount quoted. b) <b>consider how new residents should contact council to request a booklet.</b>	DB
24/417	<b>Police Road Safety Fund</b> Cllr Brodala reported that there may be some grant funding available from the Police Commissioner, and Cllr Reedman suggested that a Solar Speed Camera on Cottesbrook Road, entering the village might be a worthwhile request. Cllr Brodala to investigate further	DB
24/418	<b>Naseby News Delivery Team</b> Council NOTED that Liz Capell will continue delivering within the village but not to outlying dwellings. It was decided that posting to these outlying dwellings would be appropriate if there were no volunteers found to hand deliver.	JF
24/419	<b>Parking Restrictions Application – Knight’s Hill / High Street Junction</b> The Clerk is to update council between meetings.	JF

#### PLANNING

24/420	<b>PUBLIC INQUIRY REF. Planning Application 2024/7137/FULL – Fitzgerald Arms, Naseby</b> (Change of Use to Single Dwelling) <ul style="list-style-type: none"> <li>Council RESOLVED to close the meeting to the public due to the confidential nature of this matter, to allow council to discuss next steps.</li> </ul> Cllr Reedman provided an update and Council then decided to withdraw its objection due to the potential financial risk.	JF
24/421	<b>Planning Application 2024/4031/FULL – The Woodyard, Ind. Unit, High Street, Naseby</b> Change of Use for the purposes of dance and Pilates. Council RESOLVED to not object to this application.	-
24/422	<b>Application No. 2024/4335/TPO – Notification of Tree Works – 7 Hall Close, Naseby</b> Felling of Ash tree to ground level. Council RESOLVED to not object to this application.	-
24/423	<b>Planning Application 2024/4313/PA – New House Farm, Kelmarsh Road, Naseby</b> Change of Use of barn to single dwelling under schedule 2 Part 3 Class Q (A+B). <ul style="list-style-type: none"> <li>NB: Permission WNP/2022/0002 was issued for conversion of this barn to two dwellings.</li> </ul>	-

#### 24/424 ACCOUNTS

##### Accounts for Payment – Current Account

Council RESOLVED to approve all payments being made via BACS, Standing Order, and Direct Debit, as set out in the table below for the current accounting period.

Ref.	Payee	Description	Amount
<b>ONLINE PAYMENTS VIA BACS TRANSFER &amp; CHEQUE</b>			
BACS	All Saints Church	Hall hire Fee – NHP Meeting for August	£20.00

BACS	DCK Payroll Solutions	OCTOBER Payroll Service Fee – Inv. TBC	£18.00
BACS	E.on Energy Solutions	Quarterly streetlighting maintenance fee Inv. 125687	£151.20
BACS	Naseby Methodist Church	Hall hire fees – NHP Meeting October	£18.00
BACS	Naseby Methodist Church	Hall hire fees – Council Meeting September	£18.00
BACS	Naseby Methodist Church	Hall hire fees – Council Meeting October	£18.00
BACS	Thompson Ground Care	Grass cutting fees September – Inv. TBC	£1,174.56
BACS	Maximow	Grass cutting fees (sports field) September – Inv. TBC	£389.76
BACS	E.on Energy Solutions	Supply and install a new streetlight at Knight’s Hill PL33 and decommission of PL21 and PL35. Inv. 125742	£3,658.80
BACS	PKF Littlejohn LLP	External Audit fees for year-ending 31 <sup>st</sup> March 2024	£252.00
BACS	Parish Magazine Printing	Printing of Naseby Newsletter. Inv. 12247	£325.35
BACS	Paul Reedman	Councillor expenses – Play Area Lease	£17.95
S/O	Josie Flavell	Clerk’s October Salary and home working allowance (Salary £620.92 – Allowance £37.50)	£658.42
BACS	Josie Flavell	Reimbursement for payment of monthly mobile phone fee (Vodafone October)	£25.98
BACS	Josie Flavell	Reimbursement postage: NHP call for site’s letters	£14.85
BACS	HMRC	October 2024 Tax and NI	£157.70

#### Direct Debit Payments

24/425 **INCOME** Council NOTED all income.

Date	Account	Income Received	Amount
29/09/24	Business	Final Precept Payment from WNC	£16,642.50
31/08/24	Reserve A/C	Bank Interest - August	£55.62

24/426	<b>Balance of Accounts</b> Council NOTED all balances.	<b>Earmarked Reserves:</b> Council NOTED all reserves.													
	<p><b>Balance as at 27<sup>th</sup> September 2024</b></p> <p>a). Current Account                      £55,762.67</p> <p>b). Business Reserve Account            £0.00</p>	<table> <tr> <td>General reserve</td> <td style="text-align: right;">£48,512.00</td> </tr> <tr> <td>Whipping Cross</td> <td style="text-align: right;">£3,750.00</td> </tr> <tr> <td>Play Area</td> <td style="text-align: right;">£1,000.00</td> </tr> <tr> <td>Add. Street Lighting</td> <td style="text-align: right;">£800.00</td> </tr> <tr> <td>2025 Elections</td> <td style="text-align: right;">£700.00</td> </tr> <tr> <td>Gym Equipment</td> <td style="text-align: right;">£1,000</td> </tr> <tr> <td><b>TOTAL</b></td> <td style="text-align: right;"><b>£55,762.67</b></td> </tr> </table>	General reserve	£48,512.00	Whipping Cross	£3,750.00	Play Area	£1,000.00	Add. Street Lighting	£800.00	2025 Elections	£700.00	Gym Equipment	£1,000	<b>TOTAL</b>
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<b>TOTAL</b>	<b>£55,762.67</b>														

#### COUNCILLORS AREAS OF INTEREST

24/427	HIGHWAYS – there were no new reports to receive.	-
24/428	STREET LIGHTING – there were no new reports to receive.	-
24/429	POLICE & FIRE LIASON – there were no new reports to receive.	-
24/430	VILLAGE HALL COMMITTEE – there were no new reports to receive.	-
24/431	CCTV – there were no new reports to receive.	-
24/432	PLAY AREA – there were no new reports to receive.	-

24/433	MOWING WARDEN – Cllr Reedman reported a few issues with the mowing contractor and agreed to contact them directly about this.	-
24/434	TREES AND FOOTPATHS – there were no new reports to receive.	-
24/435	DEFIBRILLATOR – there were no new reports to receive.	-
24/436	WELCOME BOOKLET – the booklet will be ready for delivery to new residents in the next few weeks.	-
24/437	WIND FARM COMMUNITY FUND - Discussion took place around the criteria for grant funding from Kelmarsh Wind Farm – Could some new benches for the village qualify?	PR
<b>24/438</b>	<b>ITEMS FOR THE NEXT AGENDA</b>	

In the absence of further business, the meeting closed at 20:30pm

Signed: .....

Paul Reedman - Chairman

Date: 7<sup>th</sup> November 2024

DRAFT