



DRAFT MINUTES

ORDINARY PARISH COUNCIL MEETING

Thursday 3rd April 2025 at 07:00pm
Held at The Methodist Chapel, Gynwell, Naseby, Northamptonshire

Present:

Chairman: Cllr Reedman

Councillors: Cllr Rodi, Cllr Davies, Cllr Harrison, Cllr Brodala, Cllr Hall and Cllr Antonia Collins

Public: 2

MINUTES**WELCOME/OPENING PROCEDURES**

Chairman Reedman welcomed all and opened the meeting.

24/578 APOLOGIES

There were no apologies to receive and accept.

24/579 DECLARATION OF INTERESTS

- a) There were no declarations of any Disclosable Pecuniary or Other Interest.
- b) There were no dispensations or written requests for dispensation of DPI.

24/580 MINUTESCouncil RESOLVED to approve the Ordinary Council Meeting Minutes of the 6th of March 2025, as a true and accurate record.**24/581 PUBLIC PARTICPATION (OPEN MEETING)**

Council received the following reports from members of the public, including WNC Councillors, the Police and any other members of local authorities and/or organisations:

- a) WNC Cllr Kevin Parker reported that the Town and Parish Briefing was issued on the 10th of March. The 9-month forecast against budget is showing a £5m deficit but this is expected to have reduced by the time financial year end has been concluded.

BUSINESS TO BE TRANSACTED**24/582 Annual Parish Meeting Outcome**

Council received a report from the Chairman concerning the recent Annual Parish meeting, which took place on the 25th of April 2025. There were no issues raised by resident, but it was mentioned that a village Speed Watch group be reignited. The Clerk agreed to investigate all information pertaining to this via Northants Police and bring it to the May council meeting for consideration.

JF

24/583	<p>War Memorial Repairs</p> <p>a) Cllr Rodi reported that a conditional offer of a grant from Kelmarsh Windfarm has been received on the premise that Council secures all other funding required for the repair work costs. Council unanimously agreed that it is committed to the project and also noted that the War Memorial Trust will confirm their position by the end of April.</p> <p>b) The Clerk reported that the order of works had been confirmed and the date for the works to commence is be agreed in due course, but that the stonemasons have confirmed it will be concluded prior to the deadline date of 16th of June as instructed by the War Memorials Trust. Additionally, the stonemasons have also advised the Clerk/RFO not to pay the deposit in lieu of receiving a purchase order.</p>	-
24/584	<p>Whipping (Market) Cross Repairs</p> <p>a) The Clerk reported that the order of works had been confirmed and the date for the works to commence is be agreed in due course and will be completed simultaneously with the works to the War Memorial. Additionally, the stonemasons have advised the Clerk/RFO not to pay the deposit in lieu of receiving a purchase order. The Clerk also reported that the stone supplier has confirmed the lead time for the delivery of the stone to the stonemasons is approximately 2 weeks.</p> <p>b) Council RESOLVED to approve and ratify the deposit payment of £672.00 to Cumbrian Stone for the supply of the replacement stones for the repairs.</p>	-
24/585	<p>Play Area</p> <p>a) Zip Wire Repairs – Cllr Davies and Cllr Reedman explained what is outstanding and requested the Clerk to chase Kompan for the parts order.</p> <p>b) Annual Inspection Report Actions – Cllr Reedman and Cllr Davies held a site meeting on the 23rd of March, whereby they noted all actions. An action list has been created and circulated to council members with initials against each action. Cllr Davies reported that the actions for the sports courts/MUGA has also been created and circulated to all members of the Village Hall Committee for action. Some items on this list are urgent and dangerous, which have been highlighted. Cllr Davies requested Cllr Hall to liaise with the mowing contractor concerning weed killing around the tarmac areas of the play area.</p> <p>c) Inspection Rota – Council RESOLVED to approve the new inspection rota with Cllr Harrison replacing Cllr Brodala on the rota.</p> <p>d) Legal Fees – Council RESOLVED to agree to temporarily close Council’s account with Pathfinder Legal Services until Land Registry have completed registration of the lease, which will save monthly bills for servicing the account.</p>	JF DH JF
24/586	<p>Neighbourhood Development Plan</p> <p>Council received a progress report from Cllr Reedman and Cllr Brodala that the Draft Plan is no further ahead than last time, and that the AECOM technical support report on potential sites is still awaited. They agreed to chase AECOM for an update.</p> <p>Cllr Brodala stated he will find someone to take over the NHP Housing Group duties.</p> <p>Cllr Reedman reported information gained from a Local Plan Briefing with WNC officers on the 3rd April, it was confirmed that due to the new Government the target number of houses in the Local Plan has increased from 2,124 to 2,515 houses per year, with a revised overall target of 50,200 required during the plan period, which is 10,100 extra houses more than the previous consultation plan number.</p> <p>There will be a new Regulation 18 consultation in October 2025, with a submission to the Secretary of State to be made in October 2026. Examination by an independent Inspector is due to take place in September 2027, with adoption of the plan being made in the same year.</p>	JF DB

	<p>Several parishes are requesting housing numbers from WNC but due to parameters outside of their control, they will endeavour get the numbers to councils as fast as they can, but this may not be until September 2025.</p> <p>It was agreed that if Naseby parish were to only move forward with 10 houses it may not align with the Local Plan numbers. Therefore, extra housing allocation needs to be considered when the decision to allocate sites is made.</p>	
24/587	<p>Parking Restrictions – High Street/School Lane Junction</p> <p>Cllr Reedman requested that the Clerk send the contact details for the Highways Officer to him to allow for a site meeting to be agreed.</p>	JF
24/588	<p>WNC Local Plan Briefing</p> <p>Council received an update regarding the recent online briefing meeting held by WNC officers from Cllr Reedman and Cllr Harrison, which was reported under minute reference 24/586.</p>	-
24/589	<p>Battlefield Trust Request</p> <p>a) Council RESOLVED to consider and investigate a request from the Battlefield Trust to trim or remove the Ash trees beside the Obelisk.</p> <p>b) Council RESOLVED to consider the request from the Battlefield Trust to provide signage publicising the obelisk and unanimously agreed for Cllr Reedman to write to the Trustees and request they come up with ideas of signage and costs, to allow Council to understand exactly what it is they want and to permit the Council to consider this matter in full.</p> <p>Cllr Collins reported that the obelisk timber fencing has been replaced.</p>	PR
24/590	<p>Naseby Reservoir Footpath Access</p> <p>Council considered a complaint received from a resident concerning recent restrictions on longstanding public pedestrian access to the reservoir, which is owned by the Canal and Rivers Trust and lies partly within Cold Ashby parish.</p> <p>Council RESOLVED to Cllr Reedman writing to the Canal and Rivers Trust to confirm the current status and ask why the footpath has been closed to the public when it is believed to be a permission footpath and used in this manner for over 40 years.</p>	PR
24/591	<p>WNC Highways Complaint Ref. Condition of Sibbertoft Road and Carvells Lane</p> <p>Council received an update on the progress of this complaint concerning the condition of the road and requested signage to deter HGV's vehicles at the A5199 as follows:</p> <ul style="list-style-type: none"> ▪ Carvells Lane - crushed road stone has been added into the worst potholes between Church Street and the riding stables. It was explained to WNC Cllr Parker that it is not a tarmac highway, and that signage is still requested to deter HGV's using it to access Naseby from the A5199, which isn't safe for pedestrians and horse riders due to the narrow width available. WNC Cllr Parker agreed to investigate the following signage: Not Suitable for HGV's / No entry. Cllr Reedman agreed to email Cllr Parker a google map of the road/area in question. ▪ Sibbertoft Road - WNC Cllr Parker confirmed that patching works will be taking place on the 28th of April, with the road closed for 3 days. 	PR
24/592	<p>Earmarked Reserves 2025/26</p> <p>Council considered and RESOLVED to add the following items to Earmarked Reserves for the new financial year.</p> <p>a) Replacement sign and pole at Clipston Road / Newlands Junction, signposting to the obelisk at £250.00.</p>	JF

	<p>b) Replacement of Thornby Road bench at £600.00 – this item is to be removed as Cllr Davies confirmed that a grant has been awarded for this by the Kelmarsh Windfarm Fund.</p> <p>c) War Memorial repair costs.</p> <p>d) Wooden Bollards (4no.) along the verge outside the village shop - £500.00</p> <p>e) Pole for SID – the Clerk is to request a quote from E.on for a 4 metre high pole (supply and install).</p>	
24/593	<p>Elections Update</p> <p>The Clerk reported that all 7 nomination papers have been received and thus far, there was no news from West Northants Council as to whether the election is uncontested or not but would report to Council as soon as the confirmation has been witnessed.</p>	-

PLANNING

24/594	<p>Planning Application 2024/2433/FULL – Land off Cottesbroke Road, Naseby</p> <p>Erection of a single dwelling and garage and alterations to existing access : Amended Site Location Plan.</p> <p>Council’s comments to the original application were submitted in June 2024. This application is for the amended location plan, and the property isn’t really visible from the road. Council stated in June of last year that it was not qualified to judge the design but commented on the access and requested conditions on working hours and direction of construction traffic. Council RESOLVED to a no comment response.</p>	JF
--------	---	----

24/595 FINANCE & ACCOUNTS

Accounts for Payment – Current Account

Council RESOLVED to approve all payments being made via BACS, Standing Order, and Direct Debit, as set out in the table below for the current accounting period.

Ref.	Payee	Description	Amount
ONLINE PAYMENTS VIA BACS TRANSFER & CHEQUE			
BACS	DCK Payroll Solutions	APRIL Payroll Service Fee – Inv. TBC	£18.00
BACS	Naseby Methodist Church	Hall hire fees – PC Meeting 6 th APRIL 2025. Inv. TBC	£18.00
BACS	Naseby Methodist Church	Hall hire fees – Naseby Annual Parish Meeting. Inv. 59	£18.00
S/O	Josie Flavell	Clerk’s April Salary and home working allowance (Salary £583.02 – Allowance £37.50)	£620.52
BACS	Josie Flavell	Reimbursement for payment of monthly mobile phone fee (Vodafone April)	£25.98
BACS	HMRC	April 2025 Tax and NI	£145.80
BACS	Maximow	Grass cutting fees (playing fields) MARCH Inv. 406	£129.92
BACS	Maximow	Grass cutting fees & heavy rolling (playing field) Inv. 407	£299.97
BACS	Cumbrian Stone	Deposit paid (25/03/25) for the supply of replacement stones for the Whipping Cross Inv. 16277	£672.00
BACS	E.on Energy Solutions	Streetlighting quarterly maintenance fee Inv. 6018802694	£151.20
BACS	Pathfinder Legal Services	Legal services fee (play area lease) Inv. 298089	£795.30

BACS	Pathfinder Legal Services	Legal services fee (play area lease) Inv. 298090	£111.24
Direct Debit Payments			
BACS	Tomato Energy	Unmetered supply fee FEBRUARY AC 1. Inv. 6260048624	£4.77
BACS	Tomato Energy	Unmetered supply fee FEBRUARY AC 2. Inv. 4725003427	£5.10
BACS	Tomato Energy	Unmetered supply fee FEBRUARY Inv. TBC	£156.83

24/596 RECEIPTS

Council NOTED all income.

Date	Account	Income Received	Amount
28/02/25	Business Reserve A/C	Bank Interest - February	£43.88
26/03/25		Kelmarsh Windfarm Fund Grant	£2,700.00

24/597 BALANCE OF ACCOUNTS & EARMARKED RESERVES

a). Council NOTED all balances.

Balance as at 29th March 2025

- a). Current Account £37,075.80
- b). Business Reserve Account £0.00

b). Council NOTED all reserves.

General reserve	£21,125.00
Whipping Cross	£3,750.00
Play Area	£1,000.00
Add. Street Lighting	£800.00
2025 Elections	£700.00
Windfarm Grant	£2,700.00
TOTAL	£30,075.00

24/598 FINANCE REPORTS & INTERNAL CONTROL

- a) Council received and NOTED the contents of the Year End Finance Reports.
b) Council NOTED that Cllr Brodala (Internal Control Councillor) is reviewing and approving the Q3 and Q4 (year-end) accounts via the quarterly Internal Control system.

COUNCILLORS AREAS OF INTEREST

24/599	HIGHWAYS – Sibbertoft Road works commencing 28 th of April and will be closed for 3 days. Fly Tipping issues around the village (sewage works and wooded area at village hall). The Clerk agreed to create a social media post to add to the Council Facebook page regarding this issue and how to report it via West Northants Council.	JF
24/600	STREET LIGHTING – the light opposite the Royal Oak awaiting to be repaired (new bracket) is still outstanding.	-
24/601	POLICE & FIRE LIASON – Cllr Brodala stated that not much has changed since his last report.	-
24/602	VILLAGE HALL COMMITTEE – Cllr Collins stated there were no new reports or minutes received.	-
24/603	CCTV – there were no new reports to receive.	-
24/604	PLAY AREA – already reported under Minute Reference 24/585.	-
24/605	MOWING WARDEN – Cllr Hall confirmed that the mowing contractor has considered all contractual extra (churchyard, allotments footpath and village hall playing fields) and may not charge extra for all items. Cllr Davies requested that Cllr Hall ask the contractor to take more care with strimming around play equipment, especially the wooden equipment. Cllr Reedman confirmed that all first cuts to the village and playing field have been completed.	DH

24/606	TREES AND FOOTPATHS – there were no new reports to receive	-
24/607	DEFIBRILLATOR – overhead light needs to be investigated so it can be turned off. It currently remains on at all times, using unnecessary amount of electricity.	-
24/608	WELCOME BOOKLET – Cllr Brodala agreed to bring the Welcome Books to the next meeting so these could be kept by someone else.	-
24/609	WIND FARM COMMUNITY FUND – the next round of grant reviews is 6 th of June, and the AGM on the 16 th of June.	-
24/610	ITEMS FOR THE NEXT AGENDA	
<ul style="list-style-type: none"> ▪ There were no agenda items reported for inclusion on the May meeting agenda. 		

In the absence of further business, the meeting was closed at 19:59pm

Signed:
Chairman

Date: 13th May 2025

DRAFT