


## **PARISH COUNCIL MEETING**

**On Thursday 5<sup>th</sup> March 2026 at 7:00pm**

**Council members are hereby summoned to attend the Meeting of the Parish Council to be held at the Methodist Chapel, Gynwell, Naseby**

**Please inform the Clerk of your apologies if you are unable to attend.**

**Email: [parish.clerk@nasebyparishcouncil.gov.uk](mailto:parish.clerk@nasebyparishcouncil.gov.uk)**

**Signed:** .....  ..... Proper Officer/Clerk

**Public Participation:** In accordance with Standing Order 3(e)(f) members of the public and press are invited to address Council about any matter relating to the business to be transacted during the public forum. A total period not exceeding 15 minutes will be set aside for this purpose with a 3-minute period given to each person in attendance.

# **AGENDA**

## **OPENING PROCEDURES**

**25/922 OPENING PROCEDURES**

The Chair is to open and welcome all to the meeting.

**25/923 APOLOGIES AND REASON FOR ABSENCE**

To receive and accept apologies and reason for absence.

**25/924 DECLARATION OF INTERESTS**

- a) To receive declarations of any Disclosable Pecuniary or other interests.
- b) To receive dispensations or written requests for dispensation of DPI.

**25/925 MINUTES**

RESOLVE to accept both sets of minutes (full council and confidential) from the Full Council meeting held on the 5<sup>th</sup> of February 2026, and agree to the Chairman, Cllr Reedman, approving these as true and accurate records.

**25/926 PUBLIC PARTICIPATION (OPEN SESSION)**

- a) To receive and NOTE representations received against agenda items from members of the public.
- b) To receive a report from WNC Ward Cllr Christine Ware.

## **BUSINESS TO BE TRANSACTED**

**25/927 WNC Grant – Litter Picking**

To receive information in relation to this grant fund and RESOLVE to submit an application.

**25/928 ANNUAL PARISH MEETING COUNCIL**

To consider any matters arising from this meeting and agree action.

**25/929 CHAIRMAN'S REPORT 25/2026**

To receive and NOTE the contents of the Chairman's Annual Report.

**25/930 HASLEBECH ROAD DITCH CLEARANCE**

- a) To consider the information received in relation to the works required to clear the ditches in this area (play area/sports field).
- b) To consider the length of the ditch clearance and financial responsibilities.
- c) RESOLVE to agree actions in relation to this matter and for the Proper Officer to seek quotations to allow for a final decision to be made.

**25/931 ROYAL OAK PARKING COMPLAINTS**

To consider the complaints received in relation to the frequent blockage of the footpath outside of the Royal Oak and agree what support, if any, should be given.

**25/932 PLAY AREA**

- a) Play Area Lease – to NOTE that the solicitor's (Pathfinder Legal) has requested that the file be re-opened due to receiving queries from HM Land Registry, and that authorisation from the Village Hall Committee has been sought to enable this to happen.
- b) Independent Annual Inspection Report – to agree a date to hold a site meeting to review all matters arising from the inspection report.

**25/934 WEST NORTHANTS LOCAL PLAN REGULATION 18 CONSULTATION**

To consider and approve the draft comments response to this consultation for submission prior to the deadline date of the 27<sup>th</sup> of March.

**25/935 OBELISK SIGNAGE**

To consider the replacement of this sign sited adjacent to the Village Hall, and RESOLVE to agree how to initiative this project, including purchase and installation of such.

**25/936 HIGHWAYS BOLLARDS – CHURCH STREET**

To consider and RESOLVE to agree to obtain Highways permission (street works licence) to undertake the installation of new timber bollards.

**25/937 NEW BENCH – PLAYING FIELD**

- a) To NOTE the position of the KWCB grant application.
- b) RESOLVE to agree the purchase of the bench, a location and installation.

**25/938 DEFIBRILLATORS & BLEED KIT**

- a) To receive and NOTE an update concerning the grant application for the bleed kit and RESOLVE to agree the purchase and installation of such.
- b) RESOLVE to agree the provision of an overhead external light source for the bleed kit, which will be positioned on the Village Hall external wall.
- c) RESOLVE to agree what action to take to alter the Methodist Chapel external light for the defibrillator stationed at this location.
- d) To NOTE the purchase of replacement pads for the Methodist Chapel defib.

**25/939 NASEBY NEWS ARTICLES**

- a) RESOLVE to agree a list of articles and authors for the next edition of Naseby News.
- b) To NOTE the deadline for submission and delivery timeframe.

## 25/940 WNC ELECTIONS RECHARGE CONSULTATION

To consider the proposed, future election recharge options as detailed in the meeting report circulated prior to the meeting, and RESOLVE to approve an option to feedback to the WNC Returning Officer – please see below for all options:

- a) **Option A** is an administrative fee of £225 per parish, with an additional £50 per parish ward. There would be no share of the poll card cost in this scenario. This level of fee is broadly in line with the practice at many other authorities. Under this model each parish is treated the same regardless of size, which means the model does not account for the differences between parish electorate or precept.
- b) **Option B** sets the administrative fee at £90 per parish, with an additional £30 per parish ward. To make up the difference in the total amount recharged, it proposes parishes pay 10% of the poll card cost. It is noted that many authorities recharge ~50% of poll card costs by default. It is understood poll cards are not strictly mandatory for parishes and parishes will have a view about this. However, this is arguably more equitable as it means the smaller parishes incur a lower cost than under option A.
- c) **Option C** retains the fee at the current level of the Returning Officer fee for uncontested parishes (currently £28 with the additional fee of £16 per parish ward). It proposes that parishes are recharged 15% of the cost of poll cards. The charge to each parish is

## ACCOUNTS PAYABLE & INTERNAL CONTROL

### 25/941 ACCOUNTS FOR PAYMENT (CURRENT ACCOUNT)

RESOLVE to approve all payments being made via BACS, Standing Order and Direct Debit, as set out in the table on the next page.

ONLINE PAYMENTS VIA BACS TRANSFER			
Ref.	Payee	Description	Amount
S/O	Josie Flavell	Clerk's March Salary and home working allowance (Salary £618.93 – Allowance £37.50)	£656.23
BACS	Josie Flavell	Reimbursement for payment of monthly mobile phone fee (Vodafone March)	£25.98
BACS	HMRC	PAYE (Tax and NI) March	£154.60
BACS	DCK Payroll Services	March payroll Service Fee – Inv. TBC	£18.00
BACS	Naseby Methodist Church	Hall hire fees – Parish Council meeting March Inv. TBC	£18.00
BACS	E.on Energy Solutions	Quarterly street lighting maintenance fee Inv. 6018813959	£135.60
BACS	Treeworx	Hedge cutting works to play area/field Inv. 978	£720.00
BACS	Smiths of Derby	Annual church clock service – Inv. 139444	£405.60
BACS	Josie Flavell	EXPENSES: Replacement adult defib pads for Chapel defib (Defibstore)	£99.60
BACS	Parish Council Websites	Domain name renewal for 1 year for the council website. Inv. 4286	£36.00
BACS	E.on Energy Solutions	Supply and install of LED lantern with overhead connection of streetlight PL1 – Inv. 6018815981	£930.00
BACS	West Northants Council	Parish Council Elections May 2025 uncontested election recharge fee. Inv. 424003098860	£64.50

BACS	The Play Inspection Co	Annual play area and sports court inspection fee. Inv. 83620	£258.00
<b>Direct Debit Payments</b>			
D/D	Valda Energy	Street lighting unmetered supply (February) Inv. 1722844	£141.81

**25/942 INCOME (RESERVES ACCOUNT)**

To NOTE all income as detailed in the below table.

Date	Income Received	Amount
30/01/26	Bank Interest – January	£23.74
27/02/26	Bank Interest - February	£19.65

**25/943 BALANCE OF ACCOUNTS & EARMARKED RESERVES**

To NOTE all balances and earmarked reserves as detailed in the below tables:

Date	Bank Account	Account Balance
01/02/26	Current Account	£0.00
01/02/26	Reserves Account	£27,099.02

Earmarked Reserves	Amount
General Reserves	£26,029.00
Play Area	£1,000.00
Streetlighting	£70.00
<b>TOTAL</b>	<b>£26,029.00</b>

**25/944 INTERNAL CONTROL Q3**

To NOTE that Cllr Harrison has reviewed and authorised the Internal Control for all accounting practices and procedures, including all quarterly governance procedures for Quarter 3 for 2025-26 year.

**COUNCIL MEMBERS AREAS OF RESPONSIBILITY**

**25/945 HIGHWAYS AND SPEED INDICATOR DEVICES (SIDs)**

To receive a report from Cllr Williams and Cllr Harrison.

**25/946 STREETLIGHTING**

To receive a report from Cllr Williams.

**25/947 POLICE & FIRE LIAISON AND NEIGHBOURHOOD WATCH REP.**

To receive a report from Cllr Rodi.

**25/948 VILLAGE HALL COMMITTEE REPRESENTATIVE**

To receive a report from Cllr Collins.

**25/949 VILLAGE HALL CCTV**

To receive a report from Cllr Collins.

**25/950 PLAY AREA**

To receive a report from Cllr Reedman.

**25/951 MOWING WARDEN**

To receive a report from Cllr Williams.

**25/952 TREES AND FOOTPATH WARDEN**

To receive a report from Cllr Collins.

**25/953 VILLAGE DEFIBRILLATORS**

To receive a report from the Clerk.

**25/954 VILLAGE WELCOME BOOKLET**

To receive a report from the Clerk.

**25/955 WINDFARM COMMUNITY FUND**

a) To receive a report from Cllr Davies.

b) To consider actions in light of the grant application of £796.00 for a 4<sup>th</sup> bench.

**25/956 NEIGHBOURHOOD DEVELOPMENT PLAN**

**a) RESOLVE to close the meeting to members of the public and press, in accordance with Standing Order 2(d) and The Public Bodies (Admission to Meeting) Act 1960 s2 and s3, to permit the Council to discuss items of either a prejudicial or confidential nature.**

b) To receive a report concerning the preferred sites as agreed by the NHP Steering Committee and to NOTE that outline negotiations have commenced with the landowners, which include outline layout, housing mix, including planning matters.

c) RESOLVE to approve and ratify the decisions made by the Neighbourhood Development Steering Committee in relation to the preferred sites.

**Members of the press and public to be invited back into the meeting.**

**CLOSING PROCEDURES**

**25/957 ITEMS FOR NEXT AGENDA**

To consider and agree items for inclusion on the April meeting agenda.

**25/958 ITEMS FOR INFORMATION (ONLY)**

To receive and NOTE items of information.