


PARISH COUNCIL MEETING

On Wednesday 8th April 2026 at 7:00pm

Council members are hereby summoned to attend the Meeting of the Parish Council to be held at the Methodist Chapel, Gynwell, Naseby

Please inform the Clerk of your apologies if you are unable to attend.

Email: parish.clerk@nasebyparishcouncil.gov.uk

Signed:  Proper Officer/Clerk

Public Participation: In accordance with Standing Order 3(e)(f) members of the public and press are invited to address Council about any matter relating to the business to be transacted during the public forum. A total period not exceeding 15 minutes will be set aside for this purpose with a 3-minute period given to each person in attendance.

AGENDA

OPENING PROCEDURES

- 26/959 OPENING PROCEDURES**
The Chair is to open and welcome all to the meeting.
- 26/960 APOLOGIES AND REASON FOR ABSENCE**
To receive and accept apologies and reason for absence.
- 26/961 DECLARATION OF INTERESTS**
a) To receive declarations of any Disclosable Pecuniary or other interests.
b) To receive dispensations or written requests for dispensation of DPI.
- 26/962 MINUTES**
RESOLVE to accept both sets of minutes (minutes and confidential minutes) from the Full Council meeting held on the 5th of March 2026 and agree to the Chairman authorising these as true and accurate records.
- 26/963 PUBLIC PARTICIPATION (OPEN SESSION)**
a) To receive and NOTE representations received against agenda items from members of the public.
b) To receive a report from WNC Ward Cllr Christine Ware.

BUSINESS TO BE TRANSACTED

- 26/964 CO-OPTION OF COUNCILLOR**
a) To consider any applications received from eligible candidates.
b) RESOLVE to appoint a candidate from those received to fill the casual vacancy.

- 26/965 ANNUAL RETURN (AGAR) YEAR-ENDED 31ST MARCH 2026 – SECTION 1 GOVERNANCE STATEMENT**
To consider and approve Section 1 (Annual Governance Statement) of the Annual Governance and Accountability Return (AGAR) for the financial year ended 31 March 2026 and agree for the Chair and Clerk to authorise this statement.
- 26/966 ANNUAL RETURN (AGAR) YEAR-ENDED 31ST MARCH 2026 – SECTION 2 ACCOUNTING STATEMENT**
To consider and approve Section 2 (Annual Financial Statement) of the Annual Governance and Accountability Return (AGAR) for the financial year ended 31 March 2026 and agree for the Chair to authorise this statement.
- 26/967 WNC GRANT – LITTER PICKING**
To receive information in relation to the WNC grant fund and RESOLVE to submit an application.
- 26/968 HASLEBECH ROAD DITCH CLEARANCE**
To consider a progress report and removal of the partial tree stump.
- 26/969 ROYAL OAK PARKING COMPLAINTS**
To receive an update concerning the response received from the Royal Oak in relation to the parking complaints received.
- 26/970 PLAY AREA**
- a) Lease – to receive an update on amendments to the signed lease to satisfy Land Registry.
 - b) Legal fee Increase – RESOLVE to approve the new agreement with the solicitors (Pathfinder Legal) and NOTE their increased fee structure.
 - c) Independent Inspection Report – to NOTE the outcome of the site meeting held on the 22nd of March and all actions agreed.
 - d) To consider and agree all necessary actions following damage to play area steel railings by the car park.
 - e) To consider all necessary actions to resolve the trip hazard created by recent work by a third party on an earth inspection cover.
- 26/971 WEST NORTHANTS LOCAL PLAN REGULATION 18 CONSULTATION**
To receive and NOTE an update concerning the consultation response submitted on the 3 points as discussed at the last council meeting.
- 26/972 OBELISK SIGNAGE**
To receive a progress report from Cllr Rodi.
- 26/973 HIGHWAYS BOLLARDS – CHURCH STREET**
To receive a progress report from the Clerk.
- 26/974 NEW BENCH – PLAYING FIELD**
To receive a progress report.
- 26/975 DEFIBRILLATORS & BLEED KIT**
- a) To receive and NOTE that the bleed kit has been installed and registered with The Circuit.
 - b) To receive an update on the installation of the external light for the bleed kit.
 - c) To receive an update concerning the Chapel Defibrillator external light upgrade.
 - d) To receive an update concerning the Community Heartbeat financial position and replacement pads.

26/976 CHRISTMAS TREE LIGHTS

To consider and approve the purchase of a new set of lights due to the current set failing.

26/977 CROMWELL MONUMENT

To NOTE that the timber fence at the Cromwell Monument (Sibbertoft Road) is decayed and that The Battlefield Trust are contacting West Northants Council (owner of monument and small square of land around it).

26/978 PLAY INSPECTION 2026 QUOTE

To consider approving the repeat order form for the Play Inspection Co. to conduct the 2026 play area independent safety inspection at a cost of £223.00 (exc. VAT), an increase of only £8 on last year's fee.

26/979 PLANNING APPLICATION 2026/1203/FULL – The Byre, High Street

Proposed timber garage.

ACCOUNTS PAYABLE & INTERNAL CONTROL

26/980 ACCOUNTS FOR PAYMENT (CURRENT ACCOUNT)

RESOLVE to approve all payments being made via BACS, Standing Order and Direct Debit, as set out in the table on the next page.

ONLINE PAYMENTS VIA BACS TRANSFER			
Ref.	Payee	Description	Amount
S/O	Josie Flavell	Clerk's April Salary and home working allowance (Salary £618.93 – Allowance £37.50)	£656.23
BACS	Josie Flavell	Reimbursement for payment of monthly mobile phone fee (Vodafone April)	£25.98
BACS	HMRC	PAYE (Tax and NI) April	£208.03
BACS	DCK Payroll Services	April payroll Service Fee – Inv. TBC	£18.00
BACS	Naseby Methodist Church	Hall hire fees – Parish meeting March Inv. 74	£18.00
BACS	Naseby Methodist Church	Hall hire fees – Parish Council meeting April Inv. 76	£18.00
BACS	Paul Reedman	Councillor expenses: Epson printer cartridges £69.49 (Amazon) Ream of printer paper £3.99 (the Range).	£73.48
BACS	On Demand Printing	Printing of Chairman's Report for the APM Inv.29730	£30.00
BACS	Josie Flavell	EXPENSES: postage (legal documents) and mileage	£28.72
BACS	Maximow	Aeration and 1 x heavy roll of sports field Inv. 499	£405.16
BACS	Leebrook Property Services	Installation of bleed kit at Village Hall. Inv. 1271	£48.00
BACS	Gavin Kirkup	Editor fee – Naseby News Spring edition. Inv. 002	£100.00
BACS	Pathfinder Legal	Play Area lease legal fees. Unpaid August invoice Inv. 299451	£91.44

BACS	Pathfinder Legal	Play Area lease legal fees – re-opening of file. Inv. 300767	£691.20
BACS	Northants CALC	2026 Annual membership and internal audit fees. Inv. 5327	£884.50
BACS	Parish Magazine Printing	Production and Spring edition of Naseby News Inv. 14388	£448.92
BACS	Brixworth Parish Council	Annual bus subsidy (59 & 60 service)	£1603.68
Direct Debit Payments			
D/D	Valda Energy	Street lighting unmetered supply (March) Inv. 1771362	£163.55

26/981 INCOME (RESERVES ACCOUNT)

To NOTE all income as detailed in the below table.

Date	Income Received	Amount
05/03/2026	Q3 VAT Refund	£1286.16
31/03/2026	Bank Interest - March	£19.85

26/982 BALANCE OF ACCOUNTS & EARMARKED RESERVES

To NOTE all balances and earmarked reserves as detailed in the below tables:

Date	Bank Account	Account Balance
31/03/26	Current Account	£0.00
31/03/26	Reserves Account	£24,078.28

Earmarked Reserves	Amount
General Reserves	£23,008.00
Play Area	£1,000.00
Streetlighting	£70.00
TOTAL	£24,078.00

26/983 INTERNAL CONTROL Q4 YEAR-END

To NOTE that Cllr Harrison will be conducting the Internal Control for all accounting practices and procedures, including all quarterly governance procedures for Quarter 4 year-end for the 2025-26 year.

COUNCIL MEMBERS AREAS OF RESPONSIBILITY

26/984 HIGHWAYS AND SPEED INDICATOR DEVICES (SIDs)

- a) To receive a report from Cllr Williams and Cllr Harrison.
- b) To receive an update on the purchase and install of padlocks.

26/985 STREETLIGHTING

To receive a report from Cllr Williams.

- 26/986 POLICE & FIRE LIAISON AND NEIGHBOURHOOD WATCH REP.**
To receive a report from Cllr Rodi.
- 26/987 VILLAGE HALL COMMITTEE REPRESENTATIVE**
To receive a report from Cllr Collins.
- 26/988 VILLAGE HALL CCTV**
To receive a report from Cllr Collins.
- 26/989 MOWING WARDEN**
To receive a report from Cllr Williams.
- 26/990 TREES AND FOOTPATH WARDEN**
To receive a report from Cllr Collins.
- 26/991 VILLAGE DEFIBRILLATORS**
To receive a report from the Clerk.
- 26/992 VILLAGE WELCOME BOOKLET**
To receive a report from the Clerk.
- 26/993 WINDFARM COMMUNITY FUND**
To receive a report from Cllr Davies.
- 26/994 NASEBY NEWS**
To receive feedback on the latest issue of Naseby News and the new Editor.
- 26/995 NEIGHBOURHOOD DEVELOPMENT PLAN**
- a) **RESOLVE to close the meeting to members of the public and press, in accordance with Standing Order 2(d) and The Public Bodies (Admission to Meeting) Act 1960 s2 and s3, to permit the Council to discuss items of either a prejudicial or confidential nature.**
 - b) To receive a progress report concerning the preferred sites as agreed by the NHP Steering Committee.

Members of the press and public to be invited back into the meeting.

CLOSING PROCEDURES

- 26/996 ITEMS FOR NEXT AGENDA**
To consider and agree items for inclusion on the May Annual Parish Council meeting agenda.
- 26/997 ITEMS FOR INFORMATION (ONLY)**
To receive and NOTE items of information.