



# ORDINARY PARISH COUNCIL MEETING

Thursday 5<sup>th</sup> March 2026 at 7:00pm

Held at The Methodist Chapel, Gynwell, Naseby, Northamptonshire

## Present:

Chair: Cllr Reedman  
 Vice Chair: Cllr Davies  
 Councillors: Cllr Rodi, Cllr Williams, Cllr Collins and Cllr Harrison  
 Public: One

## MINUTES

### OPENING PROCEDURES

#### 25/922 OPENING PROCEDURES

The Chair, Cllr Reedman, opened and welcomed all to the meeting.

#### 25/923 APOLOGIES AND REASON FOR ABSENCE

There were no apologies or reason for absence reported.

#### 25/924 DECLARATION OF INTERESTS

- a) There were no disclosable Pecuniary or other interests reported.
- b) There were no dispensations or written requests for dispensation of DPI to consider.

#### 25/925 MINUTES

Council RESOLVED to accept both sets of minutes (full council and confidential) from the Full Council meeting held on the 5<sup>th</sup> of February 2026, and agreed to the Chairman, Cllr Reedman, approving these as true and accurate records.

#### 25/926 PUBLIC PARTICIPATION (OPEN SESSION)

- a) WNC Ward Cllr Christine Ware circulated a report prior to the meeting, which can be downloaded from the council website here: [Naseby Parish update March 2026](#)
- b) There were no other reports to receive.

### BUSINESS TO BE TRANSACTED

#### 25/927 WNC Grant – Litter Picking

This item had to be deferred due to lack of information concerning this matter. The Clerk is to ascertain information for future consideration.

#### 25/928 ANNUAL PARISH MEETING COUNCIL

The Chair, Cllr Reedman reported that the meeting was very well attended and a success.

**25/929 CHAIRMAN'S REPORT 25/2026**

Council received and NOTED the contents of the Chairman's Annual Report for the 2025-26 council year.

**25/930 HASLEBECH ROAD DITCH CLEARANCE**

- a) Council considered and NOTED the information received in relation to the works required to clear the ditches in this area (play area/sports field).
- b) Council NOTED that its responsibility relates to the Haselbech Road northern ditch adjacent to the play area between the car park entrance and fence to east side of skateboard 1/4 pipe apparatus. The Village Hall is to be approached to fund cleaning the remainder of the Haselbech Road and Clipston Road ditches.
- c) Council RESOLVED to clear the ditch adjacent to play area at end of summer and other lengths of Haselbech and Clipston Road ditches if agreed by the Village Hall Committee, and for the Proper Officer to seek quotations.

**25/931 ROYAL OAK PARKING COMPLAINTS**

Council considered the complaints received in relation to the frequent blockage of the footpath outside of the Royal Oak and agreed that the Clerk is to write to the Royal Oak requesting they advise their customers not to park and block Church Street pavements due to members of the public with children in pushchairs have been forced to walk in the road to get around vehicles. The Clerk is to also ask if a note could be added to their events calendar concerning this matter.

**25/932 PLAY AREA**

- a) Play Area Lease – Council RESOLVED to the solicitor's (Pathfinder Legal) requesting to re-open the file due to receiving queries from HM Land Registry and NOTED that authorisation from the Village Hall Committee has been sought to enable this to happen.
- b) Independent Annual Inspection Report – Council agreed to meet on Sunday 22<sup>nd</sup> of March at 10am to hold a site meeting to review all matters arising from the inspection report. A Village Hall representative is to be invited to attend concerning the sport court items.

**25/934 WEST NORTHANTS LOCAL PLAN REGULATION 18 CONSULTATION**

Council considered and agreed to the Chair, Cllr Reedman drafting a response, circulating it for comment prior to submission ahead of the deadline date of the 27<sup>th</sup> of March.

**25/935 OBELISK SIGNAGE**

Council considered the replacement of this sign located adjacent to the Village Hall and RESOLVED to move forward with this project, with Cllr Rodi investigating the retention of the wording from the existing sign and to have it created in material other than wood with steel pole - quotes are to be obtained for consideration. Cllr Rodi to also inquire if this project is admissible for a KWCB grant and report back to council.

**25/936 HIGHWAYS BOLLARDS – CHURCH STREET**

Council considered and RESOLVED to obtain Highways permission (street works licence) to undertake the installation of new timber bollards on Church Street and for the Clerk to action as necessary.

**25/937 NEW BENCH – PLAYING FIELD**

- a) Council NOTED receipt of the KWCB grant for £796.00.

- b) Council NOTED the bench position to be agreed at Play Area meeting being held on the 22nd of March.
- c) Council RESOLVED to instruct Naseby Construction to install base of slabs and the bench` at an agreed cost of £310.00 plus VAT.
- d) Council RESOLVED to purchase a 1.5m long recycled plastic bench from Second Life Products Wales at an agreed cost of £486.00 plus VAT, including delivery [NB Sept '25 quote - price could have varied]. Cllr Williamson to liaise with the Clerk concerning purchase and installation of such.

#### 25/938 DEFIBRILLATORS & BLEED KIT

- a) Council NOTED that the grant application for the bleed kit was successful and the £500 has been received. Council RESOLVED to Cllr Collins purchasing a Daniel Baird bleed and arrange its installation.
- b) Council RESOLVED to agree the provision of an overhead external light source for the bleed kit, which will be positioned on the Village Hall external wall.
- c) Council RESOLVED to agree to gain quotes for the installation of a new external light for the defibrillator stationed at the Methodist Chapel, with Cllr Collins to investigate.
- d) Council NOTED the purchase of replacement pads (adult and paediatric) for the Methodist Chapel defib.

#### 25/939 NASEBY NEWS ARTICLES

- a) Council RESOLVED to agree a list of articles and authors for the next edition of Naseby News as follows:
  - West Northants Local Plan – Cllr Reedman
  - Neighbourhood Plan Update – Mark Clements
  - Parish Councillor Vacancy Advert – Editor/Clerk
  - Kelmash Wind Farm Community Benefit Fund – Cllr Davies
  - Speed Indicator data report – Cllr Harrison
  - Welcome to Naseby Booklet – Cllr Collins
- b) Council NOTED that the new Editor has been prepped for the next edition of Naseby News and the new Naseby News Editor email account has been set up and is in full operation. All contributors have been notified of the deadline for submission and delivery timeframe as follows:
  - Deadline: 11<sup>th</sup> March 2026
  - Delivery: before the 1<sup>st</sup> of April.

#### 25/940 WNC ELECTIONS RECHARGE CONSULTATION

Council considered the proposed, future election recharge options as detailed in the meeting report circulated prior to the meeting and RESOLVED to approve **Option C** and for the Clerk to feedback this back to the WNC Returning Officer.

Please see below for clarification and transparency purposes, information pertaining to the chosen option:

- a) **Option A** is an administrative fee of £225 per parish, with an additional £50 per parish ward. There would be no share of the poll card cost in this scenario. This level of fee is broadly in line with the practice at many other authorities. Under this model each parish is treated the same regardless of size, which means the model does not account for the differences between parish electorate or precept.
- b) **Option B** sets the administrative fee at £90 per parish, with an additional £30 per parish ward. To make up the difference in the total amount recharged, it proposes parishes pay 10% of the poll card cost. It is noted that many authorities recharge ~50% of poll card costs by default. It is understood poll cards are not strictly mandatory for parishes and parishes will have a view about this. However, this is arguably more equitable as it means the smaller parishes incur a lower cost than under option A.
- c) **Option C** retains the fee at the current level of the Returning Officer fee for

uncontested parishes (currently £28 with the additional fee of £16 per parish ward). It proposes that parishes are recharged 15% of the cost of poll cards.

## ACCOUNTS PAYABLE & INTERNAL CONTROL

### 25/941 ACCOUNTS FOR PAYMENT (CURRENT ACCOUNT)

Council RESOLVED to approve all payments being made via BACS, Standing Order and Direct Debit, as set out in the table on the next page.

ONLINE PAYMENTS VIA BACS TRANSFER			
Ref.	Payee	Description	Amount
S/O	Josie Flavell	Clerk's March Salary and home working allowance (Salary £618.93 – Allowance £37.50)	£656.23
BACS	Josie Flavell	Reimbursement for payment of monthly mobile phone fee (Vodafone March)	£25.98
BACS	HMRC	PAYE (Tax and NI) March	£154.60
BACS	DCK Payroll Services	March payroll Service Fee – Inv. 26872	£18.00
BACS	Naseby Methodist Church	Hall hire fees – Parish Council meeting March Inv. 75	£18.00
BACS	E.on Energy Solutions	Quarterly street lighting maintenance fee Inv. 6018813959	£135.60
BACS	Treeworx	Hedge cutting works to play area/field Inv. 978	£720.00
BACS	Smiths of Derby	Annual church clock service – Inv. 139444	£405.60
BACS	Josie Flavell	EXPENSES: Replacement adult defib pads for Chapel defib (Defibstore)	£99.60
BACS	Parish Council Websites	Domain name renewal for 1 year for the council website. Inv. 4286	£36.00
BACS	E.on Energy Solutions	Supply and install of LED lantern with overhead connection of streetlight PL1 – Inv. 6018815981	£930.00
BACS	West Northants Council	Parish Council Elections May 2025 uncontested election recharge fee. Inv. 424003098860	£64.50
BACS	The Play Inspection Company	Annual play area and sports court inspection fee. Inv. 83620	£258.00
<b>Direct Debit Payments</b>			
D/D	Valda Energy	Street lighting unmetered supply (February) Inv. 1722844	£141.81

### 25/942 INCOME (RESERVES ACCOUNT)

Council NOTED all income as detailed in the below table.

Date	Income Received	Amount
30/01/26	Bank Interest – January	£23.74
27/02/26	Bank Interest - February	£19.65

**25/943 BALANCE OF ACCOUNTS & EARMARKED RESERVES**

Council NOTED all balances and earmarked reserves as detailed in the below tables:

Date	Bank Account	Account Balance
01/02/26	Current Account	£0.00
01/02/26	Reserves Account	£27,099.02

Earmarked Reserves	Amount
General Reserves	£26,029.00
Play Area	£1,000.00
Streetlighting	£70.00
<b>TOTAL</b>	<b>£26,029.00</b>

**25/944 INTERNAL CONTROL Q3**

Council NOTED that Cllr Harrison has reviewed and authorised the Internal Control for all accounting practices and procedures, including all quarterly governance procedures for Quarter 3 for 2025-26 year.

### COUNCIL MEMBERS AREAS OF RESPONSIBILITY

**25/945 HIGHWAYS AND SPEED INDICATOR DEVICES (SIDs)**

- a) Please refer to minute reference 25/936 for an update concerning new highways bollards.
- b) Cllr Williams reported that potholes are the current main issue and he has been reporting on these via FixMyStreet at least 3 times per week.

**25/946 STREETLIGHTING**

Cllr Williams reported that the street light on the High Street by The Woodyard has been repaired.

**25/947 POLICE & FIRE LIAISON AND NEIGHBOURHOOD WATCH REP.**

Cllr Rodi reported that PCSO Kevin Lumbis has recently retired after serving Naseby and surrounding villages for many years.

**25/948 VILLAGE HALL COMMITTEE REPRESENTATIVE**

Cllr Collins reported that the next committee meeting is being held in late March.

**25/949 VILLAGE HALL CCTV**

There were no new reports to receive.

**25/950 PLAY AREA**

Please refer to minute reference 25/932.

**25/951 MOWING WARDEN**

- a) Cllr Reedman to issue a full set of drawings and copy of the contract to Cllr Willams.
- b) Work under the new contracts has yet to begin.

**25/952 TREES AND FOOTPATH WARDEN**

Council is awaiting a list of issues from resident Claire Booth as raised at the Annual Meeting of the Parish on the 4<sup>th</sup> of March.

Cllr Collins reported that the Weeping Willow on High Street still has not been trimmed by the resident and she will try once more to contact the owner to request the work be undertaken or permit the Council to carry out the works instead.

**25/953 VILLAGE DEFIBRILLATORS**

- a) The Clerk reported that the Community Heartbeat Trust are still in operation but with an overhaul of new staff. All contact new contact details have been saved. The Clerk has also asked them to update the Webnos system with the correct replacement dates of the pads and defib check information.
- b) New adult and paediatric pads have been ordered for the Methodist Chapel.

**25/954 VILLAGE WELCOME BOOKLET**

There were no new reports to receive.

**25/955 WINDFARM COMMUNITY FUND**

- a) Cllr Davies reported that there is approximately £3,500 unallocated within the Naseby fund which needs to be spent under the annual Windfarm Operator contribution. The deadline for the next round of applications is the 15<sup>th</sup> of May 2026.
- b) Please refer to minute references 25/937 (bench) and 25/938 (bleed kit) for further updates.

**25/956 NEIGHBOURHOOD DEVELOPMENT PLAN**

- a) **Council RESOLVED to close the meeting to members of the public and press, in accordance with Standing Order 2(d) and The Public Bodies (Admission to Meeting) Act 1960 s2 and s3, to permit the Council discuss sensitive/confidential information pertaining to preferred sites in relation to the Neighbourhood Development Plan.**
- b) Council received a report concerning the preferred sites as agreed by the NHP Steering Committee and NOTED that outline negotiations have commenced with the landowners, which include outline layout, housing mix, including planning matters.
- c) Council RESOLVED to approve and ratify the decisions made by the Neighbourhood Development Steering Committee in relation to the preferred sites.

**There were no members of the press or public to be invited back into the meeting.**

**CLOSING PROCEDURES**

**25/957 ITEMS FOR NEXT AGENDA**

There were no agenda items reported for inclusion on the April meeting agenda.

**25/958 ITEMS FOR INFORMATION (ONLY)**

There were no items reported.

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**In the absence of further business, the meeting was closed at 20:25pm**

**Signed:** .....  
Paul Reedman - Chairman

**Date:** 8<sup>th</sup> April 2026