


PARISH COUNCIL MEETING

On Thursday 4th June 2026 at 7:00pm

Council members are hereby summoned to attend the Meeting of the Parish Council to be held at the Methodist Chapel, Gynwell, Naseby

Please inform the Clerk of your apologies if you are unable to attend.

Email: parish.clerk@nasebyparishcouncil.gov.uk

Signed:.....Proper Officer/Clerk

Public Participation: In accordance with Standing Order 3(e)(f) members of the public and press are invited to address Council about any matter relating to the business to be transacted during the public forum. A total period not exceeding 15 minutes will be set aside for this purpose with a 3-minute period given to each person in attendance.

AGENDA

OPENING PROCEDURES

26/045 OPENING PROCEDURES

The Chair is to open and welcome all to the meeting.

26/046 APOLOGIES AND REASON FOR ABSENCE

To receive and accept apologies and reason for absence.

26/047 DECLARATION OF INTERESTS

- a) To receive declarations of any Disclosable Pecuniary or other interests.
- b) To receive dispensations or written requests for dispensation of DPI.

26/048 MINUTES

RESOLVE to accept the minutes from the ANNUAL Council meeting held on the 7th of May 2026 and agree to the Chairman authorising these as a true and accurate record.

26/049 PUBLIC PARTICIPATION (OPEN SESSION)

- a) To receive and NOTE representations received against agenda items from members of the public.
- b) To receive a report from WNC Ward Cllr Christine Ware.

BUSINESS TO BE TRANSACTED

26/050 VILLAGE HALL DITCHES

To receive an update on ownership and consider any action the council may need to be take in relation to works being carried out to the ditches.

26/051 PLAY AREA

- a) Lease – to receive a progress report.
- b) Toddler Area Repairs – to receive a progress report and consider and agree what action to take concerning the repairs required, including the re-laying of the path and railing repairs, due to the quotations received exceeding the budget.
- c) KWCB Grant – to receive a report concerning the potential for a grant application to be submitted towards the costs of these repairs.
- d) Swing Repairs – to consider all issues and actions taken/to be taken surrounding the broken swing where a child was injured (30th May 2026).

26/052 OBELISK SIGNAGE

To receive a progress report from Cllr Rodi and the Proper Officer concerning the KWCB grant application.

26/053 HIGHWAYS BOLLARDS – CHURCH STREET

To receive a progress report from the Proper Officer.

26/054 NEW BENCH – PLAYING FIELD

- a) To receive a progress report.
- b) RESOLVE to ratify the approval of the installation of the bench by Naseby Construction at a cost of £310 exc. VAT.

26/055 NEIGHBOURHOOD DEVELOPMENT PLAN

To NOTE that the Open Day event is being held at the Methodist Church on Saturday the 6th of June, 10am until 12 noon to gain resident feedback on the draft plan, prior to formal submission to West Northants Council concerning the following:

- Housing – location, type, design
- Community Infrastructure/Facilities – safeguard and enhance
- Environmental Heritage – assets to be protected
- Transport – the key issues
- Employment – what is appropriate for the parish
- Renewable Energy – the Council's policy

26/056 ALLOTMENT FOOTPATH

To consider a complaint received by a resident and consider what action needs to be taken.

26/057 ADOPTION OF STREETLIGHTS (CATTON CLOSE)

RESOLVE to formally adopt the two streetlights (no. 36 and 37) following the impending adoption of the extension of Catton Close as public highway by the Highways Authority, West Northants Council.

26/058 INSURANCE POLICY

To NOTE the renewal of the insurance policies (general and liability) with Clear Councils took place on the 1st of June 2026 for the 2026-27 year, in line with the 3-year long term agreement entered into (until 27th May 2027), at a cost of £801.26 exc. admin fees and IPT tax.

ACCOUNTS PAYABLE & INTERNAL CONTROL

26/059 ACCOUNTS FOR PAYMENT (CURRENT ACCOUNT)

RESOLVE to approve all payments being made via BACS, Standing Order and Direct Debit, as set out in the table on the next page.

ONLINE PAYMENTS VIA BACS TRANSFER			
Ref.	Payee	Description	Amount
S/O	Josie Flavell	Clerk's May Salary and home working allowance (Salary £618.93 – Allowance £37.50)	£656.23
BACS	Josie Flavell	Reimbursement for payment of monthly mobile phone fee (Vodafone April).	£25.98
BACS	Josie Flavell	Reimbursement for payment of monthly mobile phone fee GIFF GAFF (June)	£10.00
BACS	HMRC	PAYE (Tax and NI) May	£208.28
BACS	DCK Payroll Services	May payroll Service Fee – Inv. 27190	£18.00
BACS	Naseby Methodist Church	Hall hire fees – ANNUAL Parish meeting May April Inv. TBC	£18.00
BACS	Naseby Methodist Church	Hall hire fees – Parish Council meeting June Inv. TBC	£18.00
BACS	Naseby Methodist Church	Hall hire fees – Neighbourhood Plan Open Event Inv. TBC	£18.00
BACS	Thompson Ground Care	Grass cutting of village MARCH. Inv. 1143	£779.45
BACS	Thompson Ground Care	Grass cutting of village APRIL. Inv. 1144	£1558.90
BACS	Thompson Ground Care	Grass cutting of village MAY. Inv. 1145	£1558.90
BACS	Maximow	Grass cutting of sports field MAY Inv. TBC	£463.83
BACS	Leebrook Property Services	Installation of dusk till dawn external lighting for bleed kit at Village Hall. Inv. 1300	£189.60
BACS	Alpha CCTV	Annual CCTV Service Fee. Inv. 8719	£250.00
BACS	E.on Energy Solutions	Streetlighting repairs PL5. Inv. 6018815989	£102.00
BACS	Second Life Products	Supply of new bench for playing field. Inv. 11088	£583.20
BACS	Clear Councils	Annual insurance policy renewal. Inv. LCO01868	£952.41
BACS	Naseby Construction	Installation of plinth and new bench at playing field. Inv. TBC	£372.00
Direct Debit Payments			
D/D	Valda Energy	Street lighting unmetered supply (May) Inv. 1877788	£132.00

26/060 INCOME (RESERVES ACCOUNT)

To NOTE all income as detailed in the below table.

Date	Income Received	Amount
15/05/2026	Village Hall – share of hedge cutting fee	£300.00
20/05/26	Naseby News (spring) advert fee - Café 1645	£7.50
31/04/2026	Bank Interest - April	£26.76

26/061 BALANCE OF ACCOUNTS & EARMARKED RESERVES

To NOTE all balances and earmarked reserves as detailed in the below tables:

Date	Bank Account	Account Balance
31/05/26	Current Account	£0.00
31/05/26	Reserves Account	£36,200.29

Earmarked Reserves	Amount
General Reserves	£25,600.00
Play Area	£4,000.00
Streetlighting	£1600.00
Neighbourhood Plan	£1000.00
Benches	£1000.00
Highways Bollards	£2000.00
Elections (2029)	£1000.00
TOTAL	£36,200.00

26/062 INTERNAL CONTROL Q4 YEAR-END

To NOTE that Cllr Harrison has approved the Internal Control for all accounting practices and procedures, including all quarterly governance procedures for Quarter 4 year-end for the 2025-26 year.

COUNCIL MEMBERS AREAS OF RESPONSIBILITY

26/063 HIGHWAYS AND SPEED INDICATOR DEVICES (SIDs)

- a) To receive a report from Cllr Williams and Cllr Harrison.
- b) To receive an update on the purchase and installation of padlocks.

26/064 STREETLIGHTING

To receive a report from Cllr Williams.

26/065 POLICE & FIRE LIAISON AND NEIGHBOURHOOD WATCH REP.

To receive a report from Cllr Roberts.

26/066 VILLAGE HALL COMMITTEE REPRESENTATIVE

To receive a report from Cllr Collins.

26/067 VILLAGE HALL CCTV

To receive a report from Cllr Collins.

26/068 MOWING WARDEN

To receive a report from Cllr Williams.

26/069 TREES AND FOOTPATH WARDEN

To receive a report from Cllr Collins.

26/070 DEFIBRILLATORS & BLEED KIT

To receive a report from Cllr Collins concerning the external light for the bleed kit at the Village Hall.

26/071 VILLAGE WELCOME BOOKLET

To receive a report from the Proper Officer.

26/072 WINDFARM COMMUNITY FUND

To receive a report from Cllr Davies.

26/073 NASEBY NEWS

To consider and agree what articles to write for the next issue of Naseby News.

CLOSING PROCEDURES

26/074 ITEMS FOR NEXT AGENDA

To consider and agree items for inclusion on the May Annual Parish Council meeting agenda.

26/075 ITEMS FOR INFORMATION (ONLY)

To receive and NOTE items of information.