



ORDINARY PARISH COUNCIL MEETING

Wednesday 8th April 2026 at 7:00pm

Held at The Methodist Chapel, Gynwell, Naseby, Northamptonshire

Present:

Chair: Cllr Reedman

Vice Chair: Cllr Davies

Councillors: Cllr Williams, Cllr Collins, Cllr Harrison and Cllr Roberts

Public: None

MINUTES

OPENING PROCEDURES

26/959 OPENING PROCEDURES

The Chair, Cllr Reedman opened and welcomed all to the meeting.

26/960 APOLOGIES AND REASON FOR ABSENCE

The following apologies and reason for absence were reported as follows:

- Cllr Aldo – annual leave

26/961 DECLARATION OF INTERESTS

- a) There were no declarations of any Disclosable Pecuniary or other interests reported.
- b) There were no dispensations or written requests for dispensation of DPI to consider.

26/962 MINUTES

Council RESOLVED to accept both sets of minutes (open session minutes and confidential minutes) from the Full Council meeting held on the 5th of March 2026 and agreed to the Chair, Cllr Reedman, authorising these as true and accurate records.

26/963 PUBLIC PARTICIPATION (OPEN SESSION)

- a) There were no representations received against agenda items from members of the public.
- b) WNC Ward Cllr Christine Ware was unable to attend the meeting or send in a report due to other commitments.

BUSINESS TO BE TRANSACTED

26/964 CO-OPTION OF COUNCILLOR

- a) Council considered all applications received from eligible candidates.
- b) Council RESOLVED to appoint Mr Barry Roberts to fill the casual vacancy. The forms were duly signed, and a new councillor email account is to be created.

26/965 ANNUAL RETURN (AGAR) YEAR-ENDED 31ST MARCH 2026 – SECTION 1 GOVERNANCE STATEMENT

This agenda item is to be deferred to the May meeting to allow the Internal Auditor time to review council's year-end documentation.

26/966 ANNUAL RETURN (AGAR) YEAR-ENDED 31ST MARCH 2026 – SECTION 2 ACCOUNTING STATEMENT

This agenda item is to be deferred to the May meeting to allow the Internal Auditor time to review council's year-end documentation.

26/967 WNC GRANT – LITTER PICKING

Neither the Clerk nor Cllr Williams have been able to ascertain any information concerning this litter picking grant. Therefore, Council agreed to remove this agenda item for future meetings.

26/968 HASLEBECH ROAD DITCH CLEARANCE

- a) Council considered a progress report regarding the ditch clearance, with Cllr Collins reporting that the Village Hall will not consider and agree to the works. It was, therefore agreed, that quotes will be sought for the play area section of the ditch (circa 70m) and also 100m of the Clipston Road section of ditch, which the Village Hall are responsible for.
- b) Council agreed to approve the quote with Treeworx for the removal of the partial tree stump.

26/969 ROYAL OAK PARKING COMPLAINTS

The Clerk reported that communication had taken place with the Royal Oak in relation to the parking complaints received but a response has yet to be received.

26/970 PLAY AREA (Lease and Annual Safety Inspection)

- a) Lease – Cllr Reedman reported that amendments need to be made to the signed lease to satisfy HM Land Registry, so the file has been re-opened by Pathfinder Legal.
- b) Legal Fee Increase – Council RESOLVED to approve the new agreement with the solicitors (Pathfinder Legal) and NOTED their increased fee structure.
- c) Independent Inspection Report – Council NOTED the outcome of the site meeting held on the 22nd of March and that out of the 97 actions raised within the report, only 57 needed to be noted, with only 16 requiring any action. Cllr Davies reported the full list of actions with the Council agreeing remedial works for all items raised. Cllr Reedman and the Clerk are to completing all necessary actions to either complete or bring back to council in due course.
All issues concerning the sports court have been submitted to the Village Hall. Cllr Collins agreed to raise this with them at their next committee meeting.
- d) Council considered the damage to the play area steel railings by the car park and agreed for Cllr Reedman to investigate if a new bow top section needs to be purchased and installed and report back to council in due course.
- e) It was NOTED that the works to resolve the trip hazard created by recent work by a third party on an earth inspection cover have already been completed.

26/971 WEST NORTHANTS LOCAL PLAN REGULATION 18 CONSULTATION

Council received and NOTED that the 3 objection points agreed at the previous meeting and that the following were submitted as the council's response to this consultation:

- Overnight lorry park by J1 – the information in the draft local plan is incorrect, this has been in-situ for 2/3 years.
- Housing Needs Figure – the figure should be shown as split into 2 for the parishes

for housing requirement plus the windfall element. It is currently not clear how the 1,900 rural plots are being distributed within the various villages. Additionally, it is not made clear how many of the 3,200 the windfall plots are for Naseby parish.

- Settlement Map – the settlement map for Naseby does not include the changes from the Daventry Local Plan settlements map.

26/972 OBELISK SIGNAGE

Due to the absence of Cllr Rodi, this item is to be deferred to the next meeting.

26/973 HIGHWAYS BOLLARDS – CHURCH STREET.

The Clerk reported that contact has been made with the Highways Officer concerning the street works licence but is awaiting a reply.

26/974 NEW BENCH – PLAYING FIELD

Council received a progress report concerning the bench and NOTED that the location will be near to the line of young trees planted a few years ago at the top end of the planning field. All agree to delay ordering the bench until plinth has been installed.

26/975 DEFIBRILLATORS & BLEED KIT

- a) Council NOTED that the bleed kit has been installed and registered with The Circuit and Ambulance Service.
- b) Council NOTED that the installation of the external light for the bleed kit will take in the next week.
- c) Council NOTED that the Chapel Defibrillator external light upgrade will be quoted for in the next week. The Clerk will agree to the cost to allow installation to take place as soon as possible.
- d) Council NOTED that the Community Heartbeat is still in operation and are in a good financial position. The Clerk confirmed that a new schedule for all replacement pads and parts is being created with electronic reminders added to ensure ordering of any replacements taking place efficiently and promptly.

26/976 CHRISTMAS TREE LIGHTS

Council considered and approved the purchase of a new set of Christmas tree lights due to the current set failing.

26/977 CROMWELL MONUMENT

Council NOTED that the timber fence at the Cromwell Monument (Sibbertoft Road) is decayed and that The Battlefield Trust are contacting West Northants Council (owner of monument and small square of land around it).

26/978 PLAY INSPECTION 2026 QUOTE

Council considered the repeat order quote for the Play Inspection Co. to conduct the 2026 play area independent safety inspection at a cost of £223.00 (exc. VAT), an increase of only £8 on last year's fee and agreed to approve this, subject to the inspection taking place no later than the end of October.

**26/979 PLANNING APPLICATION 2026/1203/FULL – The Byre, High Street
Proposed timber garage.**

Council reviewed the application and RESOLVED to a no objection response.

ACCOUNTS PAYABLE & INTERNAL CONTROL

26/980 ACCOUNTS FOR PAYMENT (CURRENT ACCOUNT)

Council RESOLVED to approve all payments being made via BACS, Standing Order and Direct Debit, as set out in the table on the next page.

ONLINE PAYMENTS VIA BACS TRANSFER

Ref.	Payee	Description	Amount
S/O	Josie Flavell	Clerk's April Salary and home working allowance (Salary £618.93 – Allowance £37.50)	£656.43
BACS	Josie Flavell	Reimbursement for payment of monthly mobile phone fee (Vodafone April)	£25.98
BACS	HMRC	PAYE (Tax and NI) April	£208.03
BACS	DCK Payroll Services	April payroll Service Fee – Inv. 27152	£18.00
BACS	Naseby Methodist Church	Hall hire fees – Parish meeting March Inv. 74	£18.00
BACS	Naseby Methodist Church	Hall hire fees – Parish Council meeting April Inv. 76	£18.00
BACS	Paul Reedman	Councillor expenses: Epson printer cartridges £69.49 (Amazon) Ream of printer paper £3.99 (the Range).	£73.48
BACS	On Demand Printing	Printing of Chairman's Report for the APM Inv.29730	£30.00
BACS	Josie Flavell	EXPENSES: postage (legal documents) and mileage	£28.72
BACS	Maximow	Aeration and 1 x heavy roll of sports field Inv. 499	£405.16
BACS	Leebrook Property Services	Installation of bleed kit at Village Hall. Inv. 1271	£48.00
BACS	Gavin Kirkup	Editor fee – Naseby News Spring edition. Inv. 002	£100.00
BACS	Pathfinder Legal	Play Area lease legal fees. Unpaid August invoice Inv. 299451	£91.44
BACS	Pathfinder Legal	Play Area lease legal fees – re-opening of file. Inv. 300767	£691.20
BACS	Northants CALC	2026 Annual membership and internal audit fees. Inv. 5327	£884.50
BACS	Parish Magazine Printing	Production and Spring edition of Naseby News Inv. 14388	£448.92
BACS	Brixworth Parish Council	Annual bus subsidy (59 & 60 service)	£1603.68
Direct Debit Payments			
D/D	Valda Energy	Street lighting unmetered supply (March) Inv. 1771362	£163.55

26/981 INCOME (RESERVES ACCOUNT)

Council NOTED all income as detailed in the below table.

Date	Income Received	Amount
05/03/2026	Q3 VAT Refund (2025/26)	£1286.16
31/03/2026	Bank Interest - March	£19.85

26/982 BALANCE OF ACCOUNTS & EARMARKED RESERVES

Council NOTED all balances and earmarked reserves as detailed in the below tables:

Date	Bank Account	Account Balance
31/03/26	Current Account	£0.00
31/03/26	Reserves Account	£24,078.28

Earmarked Reserves	Amount
General Reserves	£23,008.00
Play Area	£1,000.00
Streetlighting	£70.00
TOTAL	£24,078.00

26/983 INTERNAL CONTROL Q4 YEAR-END

Council NOTED that Cllr Harrison was handed the final quarter's documentation to conduct the internal control review for year-end ended 31st of March 2026 at the meeting, and that Q3 has been completed and signed off.

COUNCIL MEMBERS AREAS OF RESPONSIBILITY**26/984 HIGHWAYS AND SPEED INDICATOR DEVICES (SIDs)**

- a) Cllr Harrison reported that all SIDs are working fine and that the speed data analysis will be completed the Clipston Road and reported in the next edition of Naseby News.
- b) Cllr Williams reported that he will arrange for padlocks to be purchased and installed.
- c) Cllr Williams reported that more of the potholes have been repaired as he is reporting several at least once a week and action is being taken. The cover for BT has been reported.

26/985 STREETLIGHTING

Cllr Williams reported that all outstanding street lights have been repaired.

26/986 POLICE & FIRE LIAISON AND NEIGHBOURHOOD WATCH REP.

Due to the absence of Cllr Rodi, there were no new reports to receive.

26/987 VILLAGE HALL COMMITTEE REPRESENTATIVE

This was covered earlier in meeting, please refer to minute reference 26/970.

26/988 VILLAGE HALL CCTV

Cllr Collins reported that login to the CCTV has failed but the original installation contractor who will be making a site visit to conduct the annual service, will investigate and sort any issues out then.

26/989 MOWING WARDEN

Cllr Williams reported that grass cutting is underway and is going well.

26/990 TREES AND FOOTPATH WARDEN

Cllr Collins reported that the resident has reported that he does not wish his Willow tree to be trimmed by the Parish Council.

26/991 VILLAGE DEFIBRILLATORS

This item was covered earlier in the meeting, please refer to minute reference 26/975.

26/992 VILLAGE WELCOME BOOKLET

Cllr Collins reported that an advert was added to the recent issue of Naseby News. Two people who moved across the road from her have been given a copy, including the new residents of Cromwell Cottage.

26/993 WINDFARM COMMUNITY FUND

Cllr Davies reported that the deadline for the next round of applications is 19th of May with the meeting taking place on the 25th of May.

The current balance is £7.5/8k.

Cllr Davies stated that an application for the new obelisk sign would be acceptable.

26/994 NASEBY NEWS

- Council agreed that the latest issue of Naseby News and the work the new Editor undertook was excellent.
- It has been highlighted that the Village WhatsApp Group administrator number needs to be changed, but the current administrator is not currently known, however, investigations are underway.

26/995 NEIGHBOURHOOD DEVELOPMENT PLAN

- a) Council **RESOLVED to close the meeting to members of the public and press, in accordance with Standing Order 2(d) and The Public Bodies (Admission to Meeting) Act 1960 s2 and s3, to permit the Council to discuss items of either a prejudicial or confidential nature.**
- b) Council received a progress report concerning the preferred sites as agreed by the NHP Steering Committee.

There were no members of the press and public to be invited back into the meeting.

CLOSING PROCEDURES

26/996 ITEMS FOR NEXT AGENDA

There were no items reported for inclusion on the May Annual Parish Council meeting agenda.

26/997 ITEMS FOR INFORMATION (ONLY)

There were no items information reported.

In the absence of further business, the meeting was closed at 20:30pm

Signed:
Chairman

Date: 7th May 2026