

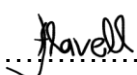
PARISH COUNCIL MEETING

On Thursday 3rd September 2026 at 7:00pm

Council members are hereby summoned to attend the Meeting of the Parish Council to be held at the Methodist Chapel, Gynwell, Naseby

Please inform the Clerk of your apologies if you are unable to attend.

Email: parish.clerk@nasebyparishcouncil.gov.uk

Signed:  Proper Officer/Clerk

Public Participation: In accordance with Standing Order 3(e)(f) members of the public and press are invited to address Council about any matter relating to the business to be transacted during the public forum. A total period not exceeding 15 minutes will be set aside for this purpose with a 3-minute period given to each person in attendance.

AGENDA

OPENING PROCEDURES

26/106 OPENING PROCEDURES

The Chair is to open and welcome all to the meeting.

26/107 APOLOGIES AND REASON FOR ABSENCE

To receive and accept apologies and reason for absence.

26/108 DECLARATION OF INTERESTS

- a) To receive declarations of any Disclosable Pecuniary or other interests.
- b) To receive dispensations or written requests for dispensation of DPI.

26/109 MINUTES

RESOLVE to accept the minutes from the ANNUAL Council meeting held on the 2nd of July 2026 and agree to the Chairman authorising these as a true and accurate record.

26/110 PUBLIC PARTICIPATION (OPEN SESSION)

- a) To receive and NOTE representations received against agenda items from members of the public.
- b) To receive a report from WNC Ward Cllr Christine Ware.

BUSINESS TO BE TRANSACTED

26/111 NASEBY NEWS PUBLICATION DATE

RESOLVE to agree the deadline date for the publication of the next issue of Naseby News as the 6th of November, as pre-agreed with the Editor.

26/112 PLAY AREA

- a) Lease Re-execution Update – To NOTE that we await the completion of identity check documentation on behalf of two Village Hall trustees which requires involvement of a practising licensed solicitor. Council's solicitor has extended the Land Registry deadline for completion of documentation up to the 12th of September.
- b) Toddler Area Repairs – to NOTE that Reid's Playground Maintenance are due to commence work in early September and have installed temporary fencing around the tunnel area following damage to some of the existing wooden logs.
- c) Play Area Notices – to NOTE that the 4 play area notice boards have been updated to show the correct Clerk contact details and the what3words location of the play area.
- d) Bleed Kit – to NOTE that Roger Carter is now inspecting the bleed kit at the same time as the adjacent defibrillator.
- e) Clean Up Day – RESOLVE to agree a date for the annual play area council clean-up day, which is to include bolt tightness checks and fitting of replacement part to junior climbing frame.
- f) Grass Conditions – to NOTE that some areas of grass appear to be totally dead in the play area following the prolonged drought and may need re-turfing or seeding.

26/113 OBELISK SIGNAGE

- a) To receive a progress report from Cllr Rodi concerning the revised proposal and new quotations for signage, in light of feedback received from the KWCB Trustees.
- b) To NOTE the deadline date for the 2nd grant application is 25th of September 2026.

26/114 HIGHWAYS BOLLARDS – CHURCH STREET

To receive a progress report from the Proper Officer concerning the street works licence and consider and approve quotations for the supply and installation of such.

26/115 NEIGHBOURHOOD DEVELOPMENT PLAN

To receive and NOTE an update from Cllr Reedman.

26/116 ANGLIAN WATER – VILLAGE WORKS

- a) Mains Relaying Sibbertoft to Naseby- to receive a progress report.
- b) 3rd Water mains burst at Nutcote / Church Street junction – to receive a progress report.

26/117 MOWING CONTRACTS

Maximow – Playing Field

- a) To NOTE that the playing field gate padlock has been replaced and the Chairman has a key for issue to Maximow.
- b) To NOTE that several cuts have been omitted due to drought conditions and lack of grass growth.

Thompson Ground Care – Village Mowing

- c) To NOTE that access to mow the footpath from the allotments to Cottesbrooke Road is to be resolved.
- d) To NOTE that several cuts have been omitted due to drought conditions and lack of grass growth.

26/118 ANNUAL CHRISTMAS TREE AND EVENT

- a) RESOLVE to agree to purchase the same size tree as last year including installation of Councils decorative lights.
- b) To NOTE that the budget for refreshments will be the same as last year at £120

- and met by the Christmas events budget.
- c) RESOLVE to agree event to be organised by Kirsty MacMillan and Margaret Diack.
- d) To NOTE that replacement tree lights were purchased and approved earlier in the year.

26/119 ANNUAL VEGETATION MAINTENANCE

RESOLVE to approve the list of potential works to be prepared to obtain quotations as follows:

- School Lane - vegetation over hanging carriageway, some from School land and some from highway verge.
- Play Area - hedge
- Highways Land (triangle near Fitzgerald Arms) - vegetation
- Highways Land (triangle junction of Church Street and Carvells Lane) – vegetation.
- Highways Land (triangle junction of Nutcote and Thornby Lane) - vegetation
- To rear of two playing field benches - trimming bushes
- Allotment paths - overhanging branches.

26/120 PLAYING FIELD TREE MARKERS

To consider and agree if tree markers (white stakes) should be purchased and installed to protect vulnerable saplings from mowing at the playing field.

26/121 PLAYING FIELD BRUSH CUTTING

To consider and agree if a limited brush cutting exercise should be undertaken around margins of mown areas to restrict invasive brambles etc.

26/122 NATIONAL SALARY INCREASE

To NOTE that the national salary increase for the 2026/27 year has been agreed at 3.3% and is to be backdated to the 1st of April 2026 and paid in the September payroll, in accordance with all confidential information circulated to the council prior to the meeting.

26/123 ANNUAL EXTERNAL AUDIT – Y.E. 31ST MARCH 2026

- a) To NOTE that the annual external audit has been completed by PKF Littlejohn with no outstanding matters.
- b) To NOTE that Section 3 of the AGAR has been duly approved by PKF Littlejohn and added to the Council website.

26/124 PLANNING APPLICATION: 2026/3319/HH - Cromwell Cottage, High Street, Naseby. Restoration of wooden gates at the front of the property across driveway comprising 12ft 5-bar wooden gate for vehicle access and a 3ft 5bar wooden gate for pedestrian access.

To consider the application and agree on response.

26/125 CLOSED 2027/28 BUDGET SETTING MEETING

RESOLVE to agree a date for the closed Budget Setting Meeting for the 27/28 year, to be held by the Finance Working Group.

ACCOUNTS PAYABLE & INTERNAL CONTROL

26/126 ACCOUNTS FOR PAYMENT (CURRENT ACCOUNT)

RESOLVE to approve all payments being made via BACS, Standing Order and Direct Debit, as set out in the table on the next page.

ONLINE PAYMENTS VIA BACS TRANSFER			
Ref.	Payee	Description	Amount
S/O	Josie Flavell	Clerk's August Salary and home working allowance (Salary £618.93 – Allowance £37.50)	£656.43
BACS	Josie Flavell	Reimbursement for payment of monthly mobile phone fee GIFF GAFF (August)	£10.00
BACS	HMRC	PAYE (Tax and NI) August	£208.28
BACS	DCK Payroll Services	August payroll Service Fee – Inv. 27614	£18.00
BACS	Naseby Methodist Church	Hall hire fees – Parish Council meeting September Inv. TBC	£18.00
BACS	Thompson Ground Care	Grass cutting of village JULY. Inv. 1203	£1558.90
BACS	Maximow	Grass cutting of sports field JULY Inv. TBC	£463.83
BACS	xx	xx – Inv. 4410780686	£107.06
BACS	Josie Flavell	Expenses: McAfee annual subscription fee	£71.98
BACS	Josie Flavell	Expenses: Vodafone fees	£38.63
BACS	Josie Flavell	Expenses: Crazy Domains - 2 year renewal fee Website domain fees	£142.64
BACS	Gavin Kirkup	Editor Fee for production of Summer edition of Naseby News. Inv. 003	£100.00
BACS	Rugby Pest Control	Quarterly fees – Inv. 16585	£82.80
S/O	Josie Flavell	Clerk's September Salary and home working allowance (Salary £618.93 – Allowance £37.50) Including 2026/27 pay award	£800.00 TBC
BACS	Josie Flavell	Reimbursement for payment of monthly mobile phone fee GIFF GAFF (September)	£10.00
BACS	HMRC	PAYE (Tax and NI) September	£208.28 TBC
BACS	DCK Payroll Services	September payroll Service Fee – Inv. TBC	£18.00
Direct Debit Payments			
D/D	Valda Energy	Street lighting unmetered supply (July) Inv. 01969700	£101.89
D/D	Valda Energy	Street lighting unmetered supply. INCORRECTLY TAKEN AND BEING DISPUTED	£1,390.73

26/127 INCOME (RESERVES ACCOUNT)

To NOTE all income as detailed in the below table.

Date	Income Received	Amount
30/06/2026	Bank Interest - June	£24.76
30/07/2026	Bank Interest - July	£21.84

26/128 BALANCE OF ACCOUNTS & EARMARKED RESERVES

To NOTE all balances and earmarked reserves as detailed in the below tables:

Date	Bank Account	Account Balance
28/08/26	Current Account	£0.00
28/08/26	Reserves Account	£24,310.33

Earmarked Reserves	Amount
General Reserves	£13,710.00
Play Area	£4,000.00
Streetlighting	£1600.00
Neighbourhood Plan	£1000.00
Benches	£1000.00
Highways Bollards	£2000.00
Elections (2029)	£1000.00
TOTAL	£24,310.00

COUNCIL MEMBERS AREAS OF RESPONSIBILITY

- 26/129 HIGHWAYS AND SPEED INDICATOR DEVICES (SIDs)**
To receive a report from Cllr Williams and Cllr Harrison.
- 26/130 STREETLIGHTING**
To receive a report from Cllr Williams.
- 26/131 POLICE & FIRE LIAISON AND NEIGHBOURHOOD WATCH REP.**
To receive a report from Cllr Roberts.
- 26/132 VILLAGE HALL COMMITTEE REPRESENTATIVE**
To receive a report from Cllr Collins.
- 26/133 VILLAGE HALL CCTV**
To receive a report from Cllr Collins.
- 26/134 MOWING WARDEN**
To receive a report from Cllr Williams.
- 26/135 TREES AND FOOTPATH WARDEN**
To receive a report from Cllr Collins.
- 26/136 DEFIBRILLATORS & BLEED KIT**
To receive a report from Cllr Collins.
- 26/137 VILLAGE WELCOME BOOKLET**
To receive a report from the Proper Officer.
- 26/138 WINDFARM COMMUNITY FUND**
To receive a report from Cllr Davies.

CLOSING PROCEDURES

26/139 ITEMS FOR NEXT AGENDA

To consider and agree items for inclusion on the October Council meeting agenda.

26/140 ITEMS FOR INFORMATION (ONLY)

To receive and NOTE items of information.