

PARISH COUNCIL MEETING

On Thursday 1st October 2026 at 7:00pm

Council members are hereby summoned to attend the Meeting of the Parish Council to be held at the Methodist Chapel, Gynwell, Naseby

Please inform the Clerk of your apologies if you are unable to attend.

Email: parish.clerk@nasebyparishcouncil.gov.uk

Signed:  Proper Officer/Clerk

Public Participation: In accordance with Standing Order 3(e)(f) members of the public and press are invited to address Council about any matter relating to the business to be transacted during the public forum. A total period not exceeding 15 minutes will be set aside for this purpose with a 3-minute period given to each person in attendance.

AGENDA

OPENING PROCEDURES

26/141 OPENING PROCEDURES

The Chairman is to open and welcome all to the meeting.

26/142 APOLOGIES AND REASON FOR ABSENCE

To receive and accept apologies and reason for absence.

26/143 DECLARATION OF INTERESTS

- a) To receive declarations of any Disclosable Pecuniary or other interests.
- b) To receive dispensations or written requests for dispensation of DPI.

26/144 MINUTES

RESOLVE to accept the minutes from the Ordinary Parish Council meeting held on the 3rd of September 2026 and agree to the Chairman authorising these as a true and accurate record.

26/145 PUBLIC PARTICIPATION (OPEN SESSION)

- a) To receive and NOTE representations received against agenda items from members of the press and public.
- b) To receive a report from WNC Ward Cllr Christine Ware.

BUSINESS TO BE TRANSACTED

26/146 VILLAGE SPEEDING ISSUES

To consider resident feedback concerning speedy traffic through the village and agree any actions to support this.

26/147 PLAY AREA

- a) Lease Re-execution Update – To NOTE the Village Hall Trustees have found a local solicitor to undertake the Land Registry checks but have queried why this needs to be done. They have also confirmed the process cannot be completed by the deadline of the 28 September 2026.
- b) Toddler Area Repairs – to NOTE the repairs to the play equipment and railings have been completed and that Reids also undertook the repairs to the twin set of swings at an additional cost of £222.00, as previously agreed.

26/148 OBELISK SIGNAGE

To receive a progress report from Cllr Rodi concerning the KWCB Grant Application.

26/149 HIGHWAYS BOLLARDS – CHURCH STREET

- a) To receive a progress report from the Proper Officer concerning the street works licence and ratify the purchase of bollards at a cost of £473.93 (inc. VAT).
- b) RESOLVE to consider and approve a quote from those received for the installation of the highway's bollards.

26/150 POLICE AND CRIME COMMISSIONER ROAD SAFETY FUND

- a) To consider and RESOLVE to apply for funding from the Road Safety Fund for new speed indicator devices.
- b) To consider and agree locations for the installation of such.

26/151 VILLAGE FOOTPATHS/RIGHTS OF WAY

- a) To consider all feedback received from parishioners concerning issues with current Rights of Way footpaths and unofficial footpaths.
- b) To consider and agree what action, if any, to take.

26/150 WEST NORTANTS LOCAL PLAN – REGULATION 19

- a) To receive and NOTE an update from Cllr Reedman.
- b) To consider making a response to the WNC Reg 19 Local Plan consultation.

26/151 NEIGHBOURHOOD DEVELOPMENT PLAN

To receive and NOTE an update from Cllr Reedman.

26/152 EXTERNAL AUDIT CHANGES

- a) To NOTE that the external audit process will be online via a new portal from April 2027. All documents will need to be uploaded to the portal going forward.
- b) To NOTE the Proper Officer has set up the new portal for the council and has included the details of both her and the Chairman (Cllr Reedman), ahead of the next set of audits.

26/153 ANNUAL CHRISTMAS TREE AND EVENT

To NOTE all actions taken thus far concerning this event.

26/154 MEETING DATES 2027/28

To consider and agree the list of meeting dates for the 2027/28 council year.

26/155 PROJECT 508 – ROAD SAFETY INITIATIVE

To consider the Project 508 questionnaire and information received from Draughton and Maidwell parishes and agree to join this initiative.

26/156 SCHOOL HIGHWAYS ISSUES AND SIGNAGE REQUEST

- a) To consider a request from the primary school to aid them in applying to the Highways Authority for a lower speed restriction on School Lane as well as other speed restriction initiatives.

- b) To consider funding speed and school awareness signage and gifting the signs to the school, for use during school opening and closing times.

26/157 GRANT APPLICATION: NASEBY NSA

To consider and RESOLVE to approve the grant application for the Naseby School Association for £100, to cover the cost of hiring the village hall for their annual funding raising event, utilising the grants budget.

26/158 WEST NORTHANTS COUNCIL ON STREET CONSOLIDATION ORDER P2149 CONSULTATION

To consider and RESOLVE to comment on this traffic regulation order by the deadline of 17 October 2026.

ACCOUNTS PAYABLE & INTERNAL CONTROL

26/159 ACCOUNTS FOR PAYMENT (CURRENT ACCOUNT)

RESOLVE to approve all payments being made via BACS, Standing Order and Direct Debit, as set out in the table on the next page.

ONLINE PAYMENTS VIA BACS TRANSFER			
Ref.	Payee	Description	Amount
S/O	Josie Flavell	Clerk's October Salary and home working allowance.	£TBC Awaiting payroll docs
BACS	Josie Flavell	Reimbursement for payment of monthly mobile phone fee GIFF GAFF (Sept & Oct)	£20.00
BACS	HMRC	PAYE (Tax and NI) October	£TBC Awaiting payroll docs
BACS	DCK Payroll Services	October payroll Service Fee – Inv. 27783	£18.00
BACS	Naseby Methodist Church	Hall hire fees – Parish Council meeting October Inv. TBC	£18.00
BACS	Naseby Methodist Church	Annual electricity fee for defibrillator. Inv. 83	£45.00
BACS	Josie Flavell	Expenses: Vodafone. Owed balance	£55.79
BACS	Josie Flavell	Payment of 5 no. Highways Bollards from UK Timber. Inv. IN051442	£472.73
BACS	Paul Reedman	Expenses: pins for village noticeboard.	£5.69
BACS	Thompson Ground Care	Grass cutting of village August. Inv. 1232	£389.72
BACS	Thompson Ground Care	Grass cutting of village September. Inv. TBC	£TBC
BACS	PKF Littlejohn	External Audit fees for y.e. 31 st March 2026. Inv. SB20261063	£378.00
BACS	Welford Christmas Tree Farm	Supply and delivery of Christmas tree. Inv. 20201335	£413.00
BACS	Treeworx	Autumn hedge maintenance (playing field) Inv. 1011. (<i>Village Hall invoiced for their portion</i>)	£1,260.00
BACS	Treeworx	Annual Maintenance works. Inv. 1014	£780.00
BACS	Viking Direct (t/a Office International)	Printer ink, A4 lever arch files. Inv. 4411107195	£48.86

BACS	Maximow	Grass cutting of sports field September Inv. TBC	£TBC
BACS	Reids Playground Maintenance	Repairs to Toddler play equipment and play area railings – Inv. 8055	£8,448.00
BACS	Reids Playground Maintenance	Repairs to Kompan swing set. Inv. 8056	£222.00
Direct Debit Payments			
D/D	Valda Energy	Street lighting unmetered supply (August) Inv. 02064981	£140.02

26/160 INCOME (RESERVES ACCOUNT)

To NOTE all income as detailed in the below table.

Date	Income Received	Amount
30/08/2026	Bank Interest - August	£18.45
05/09/2026	WNC Payment – awaiting payment information	£120.00
24/09/26	Final Precept payment – West Northants Council	£19,562.00

26/161 BALANCE OF ACCOUNTS & EARMARKED RESERVES

To NOTE all balances and earmarked reserves as detailed in the below tables:

Date	Bank Account	Account Balance
25/09/26	Current Account	£0.00
25/09/26	Reserves Account	£22,184.47

Earmarked Reserves	Amount
General Reserves	£16,064.00
Streetlighting	£1600.00
Neighbourhood Plan	£1000.00
Benches	£1000.00
Highways Bollards	£1520.00
Elections (2029)	£1000.00
TOTAL	£22,184.00

COUNCIL MEMBERS AREAS OF RESPONSIBILITY

26/162 HIGHWAYS AND SPEED INDICATOR DEVICES (SIDs)

To receive a report from Cllr Williams and Cllr Harrison.

26/163 STREETLIGHTING

To receive a report from Cllr Williams.

26/164 POLICE & FIRE LIAISON AND NEIGHBOURHOOD WATCH REP.

To receive a report from Cllr Roberts.

26/165 VILLAGE HALL COMMITTEE REPRESENTATIVE

To receive a report from Cllr Collins.

26/166 VILLAGE HALL CCTV

To receive a report from Cllr Collins.

26/167 MOWING WARDEN

To receive a report from Cllr Williams.

26/168 TREES AND FOOTPATH WARDEN

To receive a report from Cllr Collins.

26/169 DEFIBRILLATORS & BLEED KIT

To receive a report from Cllr Collins.

26/170 VILLAGE WELCOME BOOKLET

To receive a report from the Proper Officer.

26/171 WINDFARM COMMUNITY FUND

To receive a report from Cllr Davies.

26/172 CONFIDENTIAL - MOWING CONTRACT

- a) **RESOLVE to close the meeting and exclude members of the press and public, in accordance with the relevant provisions relating to confidential business – Public Bodies (Admissions to Meetings) Act 1960 s1(2)** - to enable the Council to discuss confidential business in the form of the mowing contract with Thompson Groundcare, as consideration of this matter in public would be prejudicial to the public interest.
- b) To consider all invoices and payments made relating to the summer period (June to August inclusive), and to determine how the contract should be managed in light of the reduced work available due to the unprecedented weather conditions, including arrangements should similar circumstances arise in the future.

The meeting is to be re-opened to members of the press and public

CLOSING PROCEDURES

26/173 ITEMS FOR NEXT AGENDA

To consider and agree items for inclusion on the November Council meeting agenda.

26/174 ITEMS FOR INFORMATION (ONLY)

To receive and NOTE items of information.